

MINUTES
BEAN PARISH COUNCIL
Monday 13th February 2023
at 7pm
at
Bean Village Hall

Present: Cllr. C Bates, Cllr. K Burgin (Chair), Cllr. K. Clarke, Cllr D Hammock,
Cllr. S Weeks

Mrs J Becket (Clerk)

Apologies: Cllr. A Munday

Members noted that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting would be taken as read.

	Agenda Item
1	<u>Apologies for absence</u> Apologies were received and accepted from Cllr. A Munday.
2	<u>Declarations of interest</u> 2.1 There were no updates to the Register of Interests 2.2 There were no declarations of interest against an agenda item.
3.	<u>Minutes</u> 3.1 To APPROVE the Minutes of the Council Meeting held on Monday 9 th January 2023 that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council. RESOLVED: <i>That the Minutes of the Parish Council held on 9th January 2023 be approved and adopted as a true record</i>
4	<u>Matters Arising</u> 4.1 Local Elections May 2023 4.1.1 The report on the election briefing meeting attended by the Clerk at DBC on 24 th January was noted. 1) Photographic ID must be produced at polling stations in order to vote. ID will be recorded by the Polling Station staff. 2) Parish Recharges – Elections Costs 3) May 2023 Election timetable 4) Elections senior officer leaving DBC in March 4.1.2 Election Flyer The costings for the printing and distribution of an election flyer to residents

	<p>and businesses within a 1-mile radius were noted and the wording of a flyer was agreed.</p> <p>RESOLVED: <i>That the approved flyer be displayed on the notice board, Council's website and Facebook Page.</i></p> <p>4.1.3 It was noted that Purdah, the period leading up to an election, during which Parish, Town and Borough Councils generally refrain from making any new announcements, commences on 17 March 2023</p> <p>4.2 May Meeting of the new Council Will take place on Monday 15th May and not Tuesday 9th May as previously agreed.</p> <p>4.3 Remembrance Day Members noted that large poppies which can be affixed to lamp posts are available to purchase from the Royal British Legion at a cost of £5 each. These can be fixed on the lamp posts by means of cable ties.</p> <p>RESOLVED: <i>That up to 50 poppies be purchased at a cost of £250 and that Cllrs Clarke and Weeks accompany the Clerk on an inspection of suitable locations to site the poppies and that they be installed on the same date that the 2023 Poppy Appeal is launched, Saturday 22nd October.</i></p> <p>Cllr Clarke and the Clerk will investigate further the purchase of a megaphone/loud speaker for use at the Remembrance Day service.</p> <p>4.4 Coronation Day Saturday 6 May 2023 Members discussed the purchase of commemorative mugs as gifts to Bean Primary and Bean Scouts.</p> <p>RESOLVED: <i>That the Clerk liaise with Bean Primary School and Bean Scouts to ascertain the number of mugs required and then an order be placed with Running Imp for mugs bearing the coronation logo together with the Council's logo and the wording 'Presented by Bean Parish Council To commemorate the CORONATION OF KING CHARLES III 6th May 2023'.</i></p>
5	<p><u>Announcements from the Chair</u></p> <p>The chair advised that he had been contacted by St. Nicholas Church asking if the Parish Council would consider agreeing for the hall to be used as a venue for the exchange of clothing and toys for children/babies. Councillors pointed out that there was no room at the hall for storage of clothes and toys. The Chair will seek further information from the Church and revert back at the March meeting.</p>
6	<p><u>Community Rural Warden</u></p> <p>6.1 Members received a report on the Warm Space held on 23 January 2023</p> <p>6.2 The dates of future Warm Space meetings were noted as follows. 20th February</p>

	<div>If required 6th March 20th March</div>															
7	<div><div><u>Correspondence</u></div><div>The following items of correspondence were received and noted:<ul style="list-style-type: none">- Rural Bulletin 10, 17, 24, 31 January, 1 February 2023- Hedgehog Highway Project- RSN Rural Funding Digest - January 2023 Edition- Applause Outdoor 2023- Updates from Southern Water- Bluewater Community Forum - Thursday 26th January 2023 - 6pm-8pm – report deferred to March meeting.- Next Elders forum will be held 6th March, 10am to approx. 1.30pm at The Orchard Theatre</div></div>															
8	<div><div><u>KALC/SLCC/NALC</u></div><div><div>8.1</div><div>NALC Chief Executive’s first Bulletin of 2023</div></div><div><div>8.2</div><div>KALC January and February newsletters</div></div><div><div>8.3</div><div>NALC Newsletter</div></div><div><div>8.4</div><div>To NOTE the KALC Community Awards Scheme information</div></div><div><div>8.5</div><div>KALC Elections Bulletin issue 2</div></div></div>															
9.	<div><div><u>Parish Forum</u></div><div><div>9.1</div><div>The report on the Forum meeting held 17 January 2023 was noted.</div></div></div>															
10	<div><div><u>GDPR</u></div><div>No matters to consider at time of publication</div></div>															
11	<div><div><div><div><u>Lower Thames Crossing</u></div><div>Lower Thames Crossing community event this February</div><div>National Highways are holding a series of events at community halls and shopping centres next month to give you the chance to chat with a member of our team.</div><div>They will be providing information on the planning process and how you can register to get involved when our Development Consent Order application is examined by a panel of independent experts later this year. They will also be showing the latest fly-through video of the route.</div></div><table><tr><td>Friday 3rd February 2023</td><td>10am - 5pm</td><td>Orchards Shopping Centre, Dartford DA1 1DN</td></tr><tr><td>Monday 6th February 2023</td><td>3pm - 8pm</td><td>Chalk Parish Hall, Pirrip Close, Chalk DA12 2ND</td></tr><tr><td>Wednesday 8th February 2023</td><td>3pm - 8pm</td><td>Cascades Leisure Centre, Thong Lane, Gravesend DA12 4LG</td></tr><tr><td>Thursday 9th February 2023</td><td>10am - 6.30pm</td><td>Hempstead Valley Shopping Centre (outside M&S), Hempstead Valley Drive, Gillingham ME7 3PD</td></tr><tr><td>Wednesday 15th February 2023</td><td>10am - 8.30pm</td><td>Bluewater Shopping Centre (ground floor, opposite M&S), Bluewater Pkwy, Dartford,</td></tr></table></div></div>	Friday 3rd February 2023	10am - 5pm	Orchards Shopping Centre, Dartford DA1 1DN	Monday 6th February 2023	3pm - 8pm	Chalk Parish Hall, Pirrip Close, Chalk DA12 2ND	Wednesday 8th February 2023	3pm - 8pm	Cascades Leisure Centre, Thong Lane, Gravesend DA12 4LG	Thursday 9th February 2023	10am - 6.30pm	Hempstead Valley Shopping Centre (outside M&S), Hempstead Valley Drive, Gillingham ME7 3PD	Wednesday 15th February 2023	10am - 8.30pm	Bluewater Shopping Centre (ground floor, opposite M&S), Bluewater Pkwy, Dartford,
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			Greenhithe DA9 9ST	
	Saturday 18th February 2022	10am - 5pm	Thamesgate Shopping Centre, Gravesend DA11 0AU	
12	<u>Consultations</u> No matters to consider at date of publication			
13	<u>Kent Police</u> 13.1 Kent's Police and Crime Commissioner, Matthew Scott's winter newsletter 13.2 My Community Voice The following was noted: Neighbourhood Watch Free Crime Prevention Webinars (1 Feb) 13.3 Kent Police & Crime Commissioner Newsletter - Victim Voice Special Edition			
14	<u>Planning</u> The following were noted. 14.1 Weekly planning lists from DBC including Planning Decisions taken under delegated powers 14.2 Weekly planning lists from EDC Members CONSIDERED 14.3 KCC/DA/0232/2022 Land Adjacent Oakwood and At Bungalow Yard Watling Street Bean Kent Consultation on erection of a storage building with mezzanine floor to facilitate a change of use from trailer and vehicle parking (sui generis) to clinical waste transfer station (sui generis) at Bungalow Yard together with re-siting of existing vehicular access, and change of use from clinical waste transfer station (sui generis) to trailer and vehicle parking (sui generis) at Oakwood Yard within Ebbsfleet Development Corporation. No objection. 14.4 23/00058/FUL Provision of a vehicle crossing onto B255 3 Ashwood Place. DA2 8BD No objection 14.5 23/00065/FUL Erection of a first-floor rear extension 17 Bramble Avenue, DA2 8BP No objection It was noted that the following application had been approved 14.6 DA/22/01440/TPO The Thrift Between Bean Lane and Sandy Lane North of Beacon Drive Bean Application for 1. Oak tree (in a woodland TPO) over the steps at ///scouts.army.gains reduce the overextended low branch by up to 2.5m, to retain suitable secondary branches; 2. Hazel group to the rear of the brick outhouse:			

	<p>///cone.nurses.grabs-Lift the crown to clear the roof by approximately 2m; 3. Oak tree to the rear of car parking area: ///lands.sooner.cages-Remove significant deadwood that may affect the parking area subject to Tree Preservation Order No.3 1983</p>
15	<p><u>Highways</u></p> <p>15.1 Temporary Road Closure - Sandy Lane & School Lane, Bean - 13th February 2023 for 5 days between 09.30hrs and 15.30hrs</p> <p>15.2 Road Closures</p> <p>The following were noted.</p> <p>Temporary Road Closure - B255 Highcross Road, Southfleet - 27th February 2023 for 5 days between 09.00hrs and 19.00hrs</p> <p>Temporary Road Closures – Dartford Half Marathon, Dartford – from 5 March 2023 for up to 1 day Dartford Half Marathon 5 March 2023</p>
16	<p><u>Environmental Issues</u></p> <p>No matters to consider at date of publication.</p>
17	<p><u>Footpaths</u></p> <p>No matters to consider at date of publication.</p>
18	<p><u>Beacon Woods</u></p> <p>18.1 Inspection Report on the Trim Trail Equipment. It was noted that all items are Classed Very Low Risk or Low Risk. There are no areas of Moderate or High-Risk concern.</p> <p>18.2 Tree safety inspection took place on Friday 20th January and the report was discussed in detail together with the quotation to carry out the recommended work.</p> <p>RESOLVED</p> <p><i>That an order be placed with SL Tree Care to carry out the recommended work as detailed in the inspection report and their quotation referenced Quote No. SLT-212429 for £640 plus VAT.</i></p> <p>18.3 Time plaques for information ladder</p> <p>RESOLVED</p> <p><i>That an order be placed with Timpsons for 4 x time plaques at a cost of £43.69 each, including VAT.</i></p>
19	<p><u>Recreation Facilities</u></p> <p>19.1 The Inspection Report on Equipment in the rec was noted. All items are classed Very Low Risk or Low Risk. There are no areas of Moderate or High-Risk concern.</p>
20	<p><u>Bean Village Hall</u></p> <p>20.1 Entrance steps. The Clerk to arrange for the edge of the steps to be painted white. This work will be carried out during the Easter break.</p>
21	<p><u>Allotment Association</u></p> <p>No matters to consider at date of publication</p>
22	<p><u>Residents' Association</u></p> <p>22.1 The Minutes of December meeting were noted</p>

	<p>22.2 The agenda for February 6th meeting was noted. This meeting was attended by Cllr. Hammock who gave a short verbal report on the meeting. It was noted that the Association remains without a Chair and Vice-Chair.</p>														
23	<p><u>Community Bus and 474/475</u></p> <p>23.1 It was noted that the new Connect 1 service operated by Go Coach will commence on 13th February 2022.</p>														
24	<p><u>Spirit's Rest</u></p> <ul style="list-style-type: none"> • All fencing is to be repaired by DBC • Litter pick took place on Sunday 12th February • An autism weekend has taken place. • Consideration is being given to the installation of a composting toilet together with a wash hand basin. Power being supplied by solar panels. • Next planned event will take place on Easter Sunday. 														
25	<p><u>Finance</u></p> <p>25.1 Bank and Scribe reports up to 31 January 2023 The following were noted</p> <ul style="list-style-type: none"> - Co-op Bank transactions on all accounts 1- 31 January 2023 - Bank reconciliation on all accounts - Monthly breakdown of receipts and payments - Net position by cost centre and code - Receipts and payments forecast - Summary of receipts and payments all cost centres and codes - Cost centre year comparisons <p>25.2 Balance as at 31 January 2023 on all accounts <u>Bean Parish Council</u></p> <table border="1"> <tr> <td>Reserve Account</td><td>15,006.02</td></tr> <tr> <td>Current Account (No. 1 account)</td><td>6,138.45</td></tr> <tr> <td>Petty Cash</td><td>62.66</td></tr> <tr> <td>TOTAL</td><td>21,207.13</td></tr> </table> <p><u>Bean Village Hall</u></p> <table border="1"> <tr> <td>Current Account (No. 2 account)</td><td>20,361.65</td></tr> <tr> <td>Petty Cash</td><td>86.37</td></tr> <tr> <td>TOTAL</td><td>20,448.02</td></tr> </table> <p>Items of interest:</p> <ul style="list-style-type: none"> • VAT reclaim of £6,081.18 for 2021/21 and 2021/22 has been received and placed in the reserve account. • £2,431.63 CIL funding has been received and placed in the reserve account • Village hall petty cash increased due to private hall hire paid in cash. 	Reserve Account	15,006.02	Current Account (No. 1 account)	6,138.45	Petty Cash	62.66	TOTAL	21,207.13	Current Account (No. 2 account)	20,361.65	Petty Cash	86.37	TOTAL	20,448.02
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26	<p><u>Items of interest</u></p> <p>26.1 Chair's Items – none</p> <p>26.2 Borough Councillor's Items -none</p> <p>26.3 Members' Items – none</p> <p>26.4 Clerk's Items</p> <p>It was noted that the clerk has attended training on</p>														

	<ul style="list-style-type: none">- PSGA licensing for town, parish and community- Scribe -How to Clerk Smarter not Harder
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There being no further business the Chair closed the meeting at 9.10pm

Chair..... **Date**