

<p style="text-align: center;"><b>MINUTES</b>  <b>BEAN PARISH COUNCIL</b>  <b>Monday 11<sup>th</sup> October 2021 at 7.30 pm</b>  <b>at</b>  <b>Bean Village Hall</b></p>
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Members noted that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting will be taken as read.

**Present:** Cllr. K Burgin (Chair), Cllr. D Hammock, Cllr. A Munday (Vice-Chair)  
Cllr S Weeks

**The meeting was quorate**

	<b>Agenda Item</b>	
<b>1</b>	<p><b><u>Apologies for absence</u></b>  Were received and accepted from Cllr. Bates and Cllr. Wood.</p>	
<b>2</b>	<p><b><u>Declarations of interest</u></b>  <b>2.1</b> There were no updates to the Register of Interests  <b>2.2</b> Cllr Hammock declared an interest in Item 14.3. The applicant is known to Cllr. Hammock and may consider Cllr. Hammock's involvement in any discussion or decision making as having bias, therefore Cllr. Hammock did not take part in any discussion or decision making regarding this application.</p>	
<b>3.</b>	<p><b><u>Minutes</u></b>  <b>3.1</b> Minutes of the Council Meeting held on Monday 13<sup>th</sup> September</p> <p><b><i>RESOLVED:</i></b>  <b><i>That the Minutes of the Parish Council held on 13<sup>th</sup> September 2021 be approved and adopted as a true record</i></b></p>	
<b>4</b>	<p><b><u>Matters Arising</u></b>  <b>4.1 Bean Remembrance Day Service, 14<sup>th</sup> November 2021 at 2pm</b>  An invitation to attend this service has been sent to St. Nicholas Church and Bean Primary School. Bean Residents' Association and local youth groups will also be invited.  The Clerk will produce a service which will be led by Cllr. Burgin.  Cllr Weeks will purchase a wreath on behalf of the Parish Council.  The Clerk advised that due to a prior commitment she would be unable to attend the service.</p> <p><b>4.2 Children in Need event - Wednesday 10<sup>th</sup> November 2021</b>  Councillors discussed this event and whilst in agreement for the Clerk to assist with any administration work for the hall and any advertising required were concerned that, given that the event itself is outside of her job</p>	

	<p>description and working hours and given her other responsibilities outside of being a Parish Clerk, she would not have sufficient time to assist the Community Warden. Councillors agreed that the event should be advertised via social media and those interested in helping organise the event should contact the Community Warden.</p> <p><b>4.3 Community Forum held on Thursday 23rd September</b> Was attended by Cllr. Munday who reported that this was the first face to face meeting of the Forum since Covid and members reported on what they had been doing during the lockdown. It is hoped that these meetings will continue as they had previously done pre-Covid.</p> <p><b>4.4 Councillor Vacancy</b> Dartford Borough Council Electoral Services have confirmed that they have not received any requests for an election within the deadline and the process of co-option, according to Bean Parish Council's Co-option Policy will begin.</p>	
<b>5</b>	<p><b><u>Announcements from the Chair</u></b> The Chair announced that there is an addition to the agenda, item 19.3. All papers concerning this item had been distributed to Councillors on 7<sup>th</sup> October 2021.</p>	
<b>6</b>	<p><b><u>Community Rural Warden (JW)</u></b> The CW submitted the following report. I have been carrying out a visible presence in Bean on a regular basis. I engage with residents as I walk around the area. I attended the Bean Residents' Association Meeting on 4<sup>th</sup> October 2021 to explain my role in the community to them.</p> <p>I have communicated with PCSO Kurtis Midford about a couple of issues which arose in the Stonewood area and he has been to visit the families concerned.</p> <p>I am looking forward to organising an event to raise funds for Children in Need on 10<sup>th</sup> November 2021 and hope that the residents of Bean will support us and take part. I hope that I will be able to organise some more events or groups in the near future as well.</p>	
<b>7</b>	<p><b><u>Correspondence</u></b></p> <ul style="list-style-type: none"> <li>- Oast to Coast</li> <li>- Rural Bulletin 14,21, 28 September</li> <li>- DBC Santa will be visiting parishes again this year.</li> <li>- Capacity Building Fund – invitation to submit application for 2021-2022</li> </ul> <p><b><i>RESOLVED</i></b> <b><i>That Bean Parish Council submits a joint application with Sutton-at-Hone and Hawley and Darenth Parish Councils to continue the Parish Handyman Scheme.</i></b></p> <ul style="list-style-type: none"> <li>- Invitation to the Chair to attend the DBC Remembrance Day Service on 14 November 2021. Cllr. Burgin confirmed his intention to attend this Service.</li> </ul>	
<b>8</b>	<p><b><u>KALC/SLCC/NALC</u></b> All information received from the above relating to COVID-19 and other urgent</p>	

	<p>matters have been forwarded to Councillors on receipt.</p> <p><b>8.1</b> KALC CEO Bulletin - September 2021</p> <p><b>8.2</b> KALC September newsletter</p> <p><b>8.3</b> KALC 2021 AGM, which is being held virtually on Zoom on Saturday 13 November 2021. Cllr Burgin advised that he would check his work commitments as to whether he would be able to attend the meeting.</p>	
<b>9.</b>	<p><b><u>Parish Forum</u></b></p> <p>This meeting will take place on Tuesday 12<sup>th</sup> October 2021 at 7pm. The Chair and Clerk will be attending on behalf of the Council.</p>	
<b>10</b>	<p><b><u>GDPR</u></b></p> <p>There were no matters to consider</p>	
<b>11</b>	<p><b><u>Ebbfleet Development Corporation /Bean Triangle/ London Resort</u></b></p> <p><b>11.1 London Resort</b></p> <p>Community Liaison Group meeting</p> <p>Next meeting of the London Resort Community Liaison Group to take place on Thursday 14 October, at 7:00pm. The meeting will be held virtually.</p> <p>To confirm your attendance, please email info@londonresortcompany.co.uk with the subject heading “Community Liaison Group meeting 14.10.21” by Friday 8 October and provide the name of your nominated representative.</p> <p>Cllr. Munday has confirmed her willingness to represent the Parish Council at the Liaison Group meetings and the clerk has advised the Group accordingly.</p>	
<b>12</b>	<p><b><u>Consultations</u></b></p> <p><b>12.1 <u>Publication of the Pre-Submission Dartford Local Plan September 2021</u></b></p> <p>Dartford Borough Council has now published the Pre-Submission Dartford Local Plan September 2021 under Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012. Formal explanation and notification is given in the Statement of Local Plan Representation Procedure attached. Representations on the plan can be made during the 6-week period from <b>Wednesday 15 September 2021 until Wednesday 27 October 2021.</b></p> <p><b>12.2 Code of Conduct</b></p> <p>Revisions to the Borough Council's Member Code of Conduct and Arrangements.</p> <p>To CONSIDER whether BPC should amend its Code of Conduct in line with the above revisions</p> <p><b><i>RESOLVED</i></b></p> <p><b><i>That Bean Parish Council's Code of Conduct be amended to reflect the revisions as set out in the Dartford Borough Council's Member Code of Conduct.</i></b></p>	

13	<p><b><u>Kent Police</u></b></p> <p><b>13.1</b> It was noted that the Community Engagement hour scheduled to take place at Bean Village Hall on Sunday 26<sup>th</sup> September 2021 between 1-2pm was postponed as PCSO Midford was called to assist locate a missing vulnerable person</p> <p><b>13.2</b> Matthew Scott: Kent's Police and Crime Commissioner's Police and Crime Plan Survey was noted.</p> <p><b>13.3</b> It was noted that Kent Police Chief Constable Alan Pughsley is attending Dartford Rugby Club, Cotton Lane, Dartford on Thursday 14<sup>th</sup> October 2021 between 1800-2000 to host an evening for local residents to explain Kent Police's response to tackle Violence against Woman and Girls and to seek views and comment from local residents to our response to Violence Against Women and Girls and public safety</p> <p><b>13.4</b> It was noted that Kent Police have reported cases of anti-Semitic notices/stickers printed on greyish paper with purple print displayed in public places with some having razor blades concealed behind the paper.</p>	
14	<p><b><u>Planning</u></b></p> <p><b>The following were noted</b></p> <p><b>14.1</b> Weekly planning lists from DBC</p> <p><b>14.2</b> Weekly planning lists from EDC</p> <p><b>The following application was considered</b></p> <p><b>14.3 21/01426 FUL</b>  <b>2 Hope Cottages Bean Lane Bean Kent DA2 8AZ</b>  Demolition of existing rear conservatory and erection of a two-storey side extension and alterations to roof from hip to gable for provision of dormer window with Juliette balcony in rear roof slope and roof lights in front roof slope in connection with providing additional rooms in the roof space</p> <p>The Council had no comments or observations to make on this application.</p> <p>It was noted that permission has been GRANTED for the following</p> <p><b>14.4 DA/21/01029/FUL</b>  4 Foxwood Road Bean Kent DA2 8BH  Erection of a single storey infill extension to link garage to house with conversion of existing garage to habitable room/storage and associated alterations</p>	
15	<p><b><u>Highways</u></b></p> <p><b>15.1</b> The signage post in the lay-by outside 33 School Lane, displaying a 'frog' sign and 'passing place' has been demolished. Cllr Weeks will store both the pole and signage for safe keeping. Clerk to contact Highways.</p>	
16	<p><b><u>Environmental Issues</u></b></p> <p>No matters to consider.</p>	
17	<p><b><u>Footpaths</u></b></p> <p><b>17.1</b> Overgrown sections of DR25 to be reported to Southfleet PC and KCC</p>	

	PROW officer.	
18	<p><b><u>Beacon Woods</u></b></p> <p><b>18.1 HE Landscaping project in Beacon Woods</b> License agreement between Tarmac, Balfour Beatty and Bean PC has been drawn up for signature. Awaiting confirmation of start date for works.</p> <p><b>18.2 National Highways email correspondence with KCC regarding installation of a crossing in Southfleet Road.</b> Councillors noted the email response from KCC dated 7 June 2021 which National Highways forwarded on 7 October 2021. KCC stated that there are several factors taken into account when assessing whether a formal signal controlled or zebra crossing is appropriate. We apply Department for Transport criteria to ensure that pedestrian crossings are placed where they will be most beneficial. The criteria considers factors such as:</p> <ul style="list-style-type: none"> <li>• numbers of pedestrians crossing</li> <li>• traffic flow</li> <li>• traffic composition</li> <li>• road use, site characteristics</li> <li>• surrounding environment, accident history, traffic speeds, accessibility and visibility</li> </ul> <p>Whether a crossing is needed at a location depends upon the overall pedestrian and traffic flow over the busiest four hours of the day. There should be at least 50 pedestrians and 1000 vehicles passing through the location every hour. The underlying principle is that crossings will only operate correctly if they are used on a regular basis throughout the day. If there are too few pedestrians for most of the day drivers may tend to ignore the crossing and put pedestrians at risk on the occasions when they are using the facility. Conversely, if traffic flows are low then pedestrians can comfortably cross in the gaps without needing a crossing. Having evaluated the site against the above criteria unfortunately the site requested is not a suitable/safe place to install a pedestrian crossing to add to this there are no footways leading down to Beacon Country Park.</p> <p>Councillors expressed their disappointment that it had taken 4 months for this information to be forwarded to the Council and requested that the Clerk respond to KCC as follows: As part of National Highway's landscaping scheme in Beacon Woods they are installing a new set of steps at the pedestrian entrance to Beacon Woods from Southfleet Road as shown in the attachment. The current steps are difficult for young children to negotiate and the main purpose of the new steps, designed particularly with large numbers of children in mind, is to encourage and facilitate easy access for pupils to and from the school and Beacon Woods. This is the reason why the Parish Council have requested a signalised crossing.</p> <p>In light of the above explanation the Parish Council respectfully request that you re-consider your initial evaluation.</p>	

19	<p><b><u>Recreation Facilities</u></b></p> <p><b>19.1 Criminal damage to table tennis table in Bean recreation ground – 7 June 2021</b> No update</p> <p><b>19.2 Criminal damage to playground equipment – graffiti.</b> On or around 27/28 September 2021 playground equipment was subject to graffiti. Similar graffiti, using the same tags, has also been seen in the region of Stonewood. Members of the public have recognised some of the tags and these have been reported to both the police and DBC.</p> <p><b>19.3 Recreation Ground Fencing</b> A quotation for</p> <ol style="list-style-type: none"> <li>1) removing and replacing the existing vehicular gate and replacing with a 2000mm high Protek gate</li> <li>2) removing 4m section of fencing to left of gate and replacing with 2000mm high Protek mesh fencing</li> <li>3) removing all existing fencing adjacent to the High Street between the footpath and 1 Annie’s Cottage and replacing with 2400mm Protek fencing</li> </ol> <p>Was noted.</p> <p><b><i>RESOLVED</i></b> <b><i>That the Clerk seek 2 other quotations for the work as detailed above and that the placement of a contract for this work be delegated to the Chair and Clerk for a sum not exceeding the quotation in hand.</i></b></p>	
20	<p><b><u>Bean Village Hall</u></b></p> <p><b>20.1 Water Bill – Castle Water</b> No response to date from Castle Water to the Clerk’s request that the calibration on the meter be checked.</p> <p><b>20.2 Caretaker access to the Hall</b> On occasion the caretaker has been refused access to the hall at the end of the pre-school hiring to carry out her duties as assigned by the Parish Council, as the pre-school have had some children still present in the hall awaiting collection by parents/carers. This situation is usually caused by parents/carers being delayed by traffic in collecting their children and the pre-school have prevented our Caretaker access citing safeguarding issues. The Clerk has spoken to the Duty Safeguarding Advisor for North Kent who advised that as long as there were at least 2 adults from the pre-school on site with up to 6 children there is no reason why the caretaker should be refused access. The advisor further recommended that should the pre-school remains concerned about the caretaker’s presence they should ask her, at their cost, to undertake an enhanced DBC check as a ‘volunteer’. The pre-school have been advised.</p> <p><b>20.3 COVID Grant – Safe re-opening of venues</b> Kent County Council has awarded Bean PC a grant of £1,096.00 towards the cost of our project. The funding towards the project is from the Contain Outbreak Management Fund, awarded to Local Authorities from the Department of</p>	

	<p>Health and Social Care. As the funding is non recurrent, grant recipients will be responsible for sustainability considerations as set out in the Grant Prospectus.</p> <p>Our application was for 12 x retractable belt barriers, 48mm in width expanding to 3000mm across when fully expanded and 8 x 5ft x 6 ft sneeze guards.</p>															
21	<p><b><u>Allotment Association</u></b></p> <p>Several plots are coming available but more people only want a small plot of 2.5 rods rather than the 5 rod plots which is our usual minimum.</p> <p>The association have managed to accommodate two people by splitting a plot in half but the committee decided that they had to charge a minimum rent of £8 for any plot less than 5 rods to cover the overheads per person such as their membership to the NAS &amp; insurance. Two people dropped off the waiting list as they were now too busy for an allotment and there will be enough spare plots to clear the rest of the waiting list.</p>															
22	<p><b><u>Residents' Association</u></b></p> <p>No report.</p>															
23	<p><b><u>Spirit's Rest</u></b></p> <p>No update available.</p>															
24	<p><b><u>Finance</u></b></p> <p><b>24.1 Bank and Scribe reports up to 5 October 2021</b></p> <p>The following were noted</p> <ul style="list-style-type: none"><li>- Co-op Bank transactions on all accounts 1September – 5 October 2021</li><li>- Bank reconciliation on all accounts</li><li>- Monthly breakdown of receipts and payments</li><li>- Net position by cost centre and code</li><li>- Receipts and payments forecast</li><li>- Summary of receipts and payments all cost centres and codes</li><li>- Cost centre year comparisons</li></ul> <p><b>24.2 Balance as at 5 October 2021 on all accounts</b></p> <p><u>Bean Parish Council</u></p> <table><tr><td>Reserve Account</td><td>20,869.19</td></tr><tr><td>Current Account (No. 1 account)</td><td>12,943.29</td></tr><tr><td>Petty Cash</td><td>75.49</td></tr><tr><td><b>TOTAL</b></td><td><b>33,887.97</b></td></tr></table> <p><u>Bean Village Hall</u></p> <table><tr><td>Current Account (No. 2 account)</td><td>17,166.98</td></tr><tr><td>Petty Cash</td><td>170.42</td></tr><tr><td><b>TOTAL</b></td><td><b>17,337.40</b></td></tr></table>	Reserve Account	20,869.19	Current Account (No. 1 account)	12,943.29	Petty Cash	75.49	<b>TOTAL</b>	<b>33,887.97</b>	Current Account (No. 2 account)	17,166.98	Petty Cash	170.42	<b>TOTAL</b>	<b>17,337.40</b>	
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	<b>24.2 External Audit 2020-2021</b> Has been concluded by PKF Littlejohn LLP with no other matters to report affecting their opinion.	
<b>25</b>	<b><u>Items of interest</u></b> None	

There being no further business the Chair closed the meeting at 9pm

**Chair**..... **Date** .....