

BEAN PARISH COUNCIL

You are hereby summoned to attend a meeting of Bean Parish Council to be held on Monday 9th May 2022 at 7.00pm at Bean Village Hall where the following business will be transacted.

<p style="text-align: center;">AGENDA ANNUAL MEETING OF BEAN PARISH COUNCIL Monday 9th May 2022 at 7.00 pm</p>

Members to note that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting will be taken as read.

	Agenda Item	
1	<u>Apologies for absence</u>	
2	<u>Register of Pecuniary Interests</u> 2.1 To receive any updates to the register of Disclosable Pecuniary Interests (DPIs) 2.2 To declare any DPIs against any agenda item.	
3	<u>Election of Chairman</u>	
4	<u>Declaration of Acceptance of Office by the Chairman</u>	
5	<u>Election of Vice-Chairman</u>	
6	<u>Minutes</u> To APPROVE the Minutes of the Annual Meeting of Bean Parish Council held on Tuesday 4 th May 2021 via MS Teams that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council. <i>RECOMMENDATION:</i> <i>That the Minutes of the Parish Council held on 4th May 2021 be approved and adopted as a true record</i>	
7	<u>Matters Arising</u> To consider any other matters arising from the Minutes not covered elsewhere on the agenda and at the discretion of the Chair any items of an urgent nature that need to be discussed.	
8	<u>Standing Orders</u> 8.1 To review and APPROVE Standing Orders (May 2018) <i>RECOMMENDATION</i> <i>That the Standing Orders (May 2018) be approved.</i> 8.2 To review and APPROVE Standing Orders relating to Contracts (May 2018)	

	<p><u>RECOMMENDATION</u> <i>That Standing Orders relating to Contracts (May 2018) be approved</i></p>	
9.	<p><u>Financial</u> 9.1 To review and APPROVE Financial Regulations (2022)</p> <p><u>RECOMMENDATION</u> <i>That Financial Regulations (2022) be approved</i></p> <p>9.2 To review and APPROVE Statement of Internal Control</p> <p><u>RECOMMENDATION</u> <i>Statement of Internal Control be approved</i></p>	
10.	<p><u>Policies</u> To review and APPROVE the following policies which have had no changes made to them since last approved.</p> <ul style="list-style-type: none"> • Complaints Policy (2021) • Arrangements for dealing with Code of Conduct Complaints (2021) • Co-option Policy (2022) • Body Worn Video Camera (2022) • Animal Welfare Policy (2021) • Confidentiality Policy (2021) • Data Protection Policy (2021) • Social Media Policy <p>To APPROVE the following Policies</p> <ul style="list-style-type: none"> • Attendance at meetings • Vexatious Complaints • Risk Management Policy 	
11	<p><u>Delegation of duties</u> 11.1 To delegate Parish duties and responsibilities Allotments – to remain under the management of Bean Allotment Society. Bean Hall Committee - Recreation ground – Footpaths – Beacon Woods – Fields/stables –</p> <p>11.2 To consider any other delegated duties and responsibilities.</p>	
12	<p><u>Appointments and nominations</u> To appoint members to outside bodies, including:</p> <ul style="list-style-type: none"> - KALC Area Committee - Parish Forum - Bluewater Forum - Beacon Wood Steering Committee - FoBW - Any other appointments/nominations 	
13	<p><u>Future Meetings</u> 13.1 Full Council Meeting s To agree dates, times and venue of meetings of the full Council for the</p>	

	<p>year.</p> <p>To RESOLVE that they are held on the 2nd Monday of every month at 7pm at Bean Village Hall with the exception of August when there will be no meeting and any matters arising will be dealt with on behalf of the Council by the Chair and Vice-Chair. Should there be urgent business to consider between the July and September meetings the Chair would call an extra-ordinary meeting</p> <p>To RESOLVE that the Annual Parish Meeting take place in April 2022.</p> <p>RECOMMENDATION <i>That the meetings of Bean Parish Council are held on the 2nd Monday of every month at 7pm at Bean Village Hall with the exception of August when there will be no meeting and any matters arising will be dealt with on behalf of the Council by the Chair and Vice-Chair. Should there be urgent business to consider between the July and September meetings the Chair would call an extra-ordinary meeting. The Annual Parish Meeting will take place in April 2023</i></p> <p>13.2 Bean Village Hall Committee To agree dates, times and venue of meetings of the Village Hall Committee for the year.</p>	
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JS Becket
Parish Clerk