

BEAN PARISH COUNCIL

<p style="text-align: center;">AGENDA Bean Village Hall Management Committee Monday 4th April 2022 at 2pm Bean Village Hall</p>
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Item	Agenda Item	
1.	<u>Apologies for absence</u>	
2.	<p>2.1 Minutes of the Hall Management Committee Meeting held on Monday 7th February 2022</p> <p>RECOMMENDATION That the Minutes of Hall Management Committee Meeting held on Monday 7th February 2022 be approved.</p> <p>2.2 Confidential Minutes of the Hall Management Committee Meeting held on Monday 7th February 2022.</p> <p>RECOMMENDATION That the Confidential Minutes of Hall Management Committee Meeting held on Monday 7th February 2022 be approved.</p>	
3.	<p><u>Matters arising from the above Minutes</u> (not covered elsewhere on the agenda)</p> <p>3.1 Roller Shutter Blind for kitchen RECOMMENDATION That a quotation be obtained to supply and install roller shutter blinds between the kitchen and the coffee bar area.</p> <p>3.2 New Internal Doors RECOMMENDATION Arrange a date for a visit to a neighbouring Village Hall to view their internal doors. Suggested Tuesdays at 12.30 pm</p> <p>3.3 Fire doors To receive an update</p> <p>3.4 Flag Pole To receive an update</p>	
4.	<p><u>Finance</u></p> <p>4.1 COVID-19 Grant from KCC (£1,096) Has been received. Sneeze guards and belt barrier system have been ordered.</p>	

	<p>4.2 Accounts as at 31 March 2022</p> <p>4.2.1 To receive copy of bank statements for February and March 2022.</p> <p>4.2.2 To note the balance in Village Hall current account and Petty Cash</p> <p>4.2.3 To received schedule of transactions on current account between 31 January and 31 March 2022.</p> <p>4.2.4 To receive accounts for the financial year 1 April 2021 to 31 March 2022.</p> <p>4.3 Rising utility costs To discuss the impact of rising energy costs and to note that an electricity smart meter was installed by SSE in January 2022.</p>	
5.	<p><u>Current Users</u></p> <p>5.1 Current users</p> <p>5.1.1 JB To note the damage to the light fitting in the storage area. Invoice for repair forwarded to JB for payment</p> <p>5.2 Re-opening of Village Hall The hall was re-opened on 2 April 2022 for private hire.</p>	
6.	<p><u>Caretaking</u></p> <p>6.1 Caretaking provision for private hirings</p>	
7.	<p><u>Work Programme</u></p> <p>7.1 To CONSIDER any items for inclusion on work programme.</p>	
8.	<p><u>Dates of future meetings</u></p> <p>Meetings will take place at 2pm in the Village Hall on the 1st Monday of alternate months.</p> <p>6th June – to be changed</p> <p>5th September</p> <p>7th November</p> <p>January 2023 (the 1st Monday will be a Bank Holiday suggest Wednesday 4th)</p>	
9.	AOB	