

# BEAN PARISH COUNCIL

You are hereby summoned to attend a meeting of Bean Parish Council to be held via MS Teams on Tuesday 4<sup>th</sup> May 2021 at 7.00pm where the following business will be transacted:

The COVID-19 Coronavirus pandemic and the unprecedented Government measures in response to the crisis (e.g. prohibitions on gatherings, social distancing, self-isolation and shielding of those deemed to be the most vulnerable) have meant that the requirement for local authorities to hold public meetings in person with all members present in one place cannot currently be met. The statutory requirements for meetings are mainly contained in the Local Government Act 1972 (“the 1972 Act”) and the Public Bodies (Admission to Meetings) Act 1960 (“the 1960 Act”).

In recognition of the difficulties of holding and attending meetings, the Government included s.78 in the Coronavirus Act 2020 and provided the Secretary of State with the power to make Regulations for the provision of holding alternative format meetings.

As such, this meeting will be held under terms agreed by Members being to conduct the Council business via internet link.

Additionally, the legislation allowed for the cancellation of the Annual Parish Council meeting and all current appointments continue until May 2021.

<p><b>AGENDA</b> <b>ANNUAL MEETING OF</b> <b>BEAN PARISH COUNCIL</b> <b>Tuesday 4<sup>th</sup> May 2021 at 7.00 pm</b> <b>Via MS Teams</b> <b>Members of the public are asked to contact the Clerk should they wish to join the meeting</b></p>
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Members to note that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting will be taken as read.

	Agenda Item	
1	<b><u>Apologies for absence</u></b>	
2	<b><u>Register of Pecuniary Interests</u></b> 2.1 To receive any updates to the register of Disclosable Pecuniary Interests (DPIs) 2.2 To declare any DPIs against any agenda item.	
3	<b><u>Election of Chairman</u></b>	
4	<b><u>Declaration of Acceptance of Office by the Chairman</u></b>	
5	<b><u>Election of Vice-Chairman</u></b>	
6	<b><u>Minutes</u></b> To APPROVE the Minutes of the Council Meeting held on Monday 19 <sup>th</sup> April 2021 that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council.	

	<p><b><i>RECOMMENDATION:</i></b>  <i>That the Minutes of the Parish Council held on 19<sup>th</sup> April 2021 be approved and adopted as a true record</i></p>	
7	<p><b><u>Matters Arising</u></b>  To consider any other matters arising from the Minutes not covered elsewhere on the Agenda and at the discretion of the Chair any items of an urgent nature that need to be discussed.</p>	
8	<p><b><u>Announcements from the Chair</u></b></p>	
9	<p><b><u>Standing Orders</u></b>  <b>9.1</b> To review and APPROVE <b>Standing Orders (May 2018)</b></p> <p><b><u>RECOMMENDATION</u></b>  <i>That the Standing Orders (May 2018) be approved.</i></p> <p><b>9.2</b> To review and APPROVE <b>Standing Orders relating to Contracts (May 2018)</b></p> <p><b><u>RECOMMENDATION</u></b>  <i>That Standing Orders relating to Contracts (May 2018) be approved</i></p>	
10	<p><b><u>Delegation of duties</u></b>  <b>10.1 To delegate Parish duties and responsibilities</b>  Allotments – to remain under the management of Bean Allotment Society.  Bean Hall Committee -  Recreation ground –  Footpaths –  Beacon Woods –  Fields/stables –</p> <p><b>10.2 To consider any other delegated duties and responsibilities.</b></p>	
11	<p><b><u>Appointments and nominations</u></b>  To appoint members to outside bodies, including:</p> <ul style="list-style-type: none"> <li>- KALC Area Committee</li> <li>- Parish Forum</li> <li>- Bluewater Forum</li> <li>- Beacon Wood Steering Committee</li> <li>- FoBW</li> <li>- Any other appointments/nominations</li> </ul>	
12	<p><b><u>Future Meetings</u></b>  <b>12.1 Full Council Meeting s</b>  To agree dates, times and venue of meetings of the full Council for the year.</p> <p>To RESOLVE that they are held on the 2<sup>nd</sup> Monday of every month at 7pm at Bean Village Hall with the exception of August when there will be no meeting and any matters arising will be dealt with on behalf of the Council by the Chair and Vice-Chair. Should there be urgent business to consider between the July and September meetings the Chair would call an extra-ordinary meeting</p>	

	<p>To RESOLVE that the Annual Parish Meeting take place in April 2022.</p> <p><b>RECOMMENDATION</b>  <i>That the meetings of Bean Parish Council are held on the 2nd Monday of every month at 7pm at Bean Village Hall with the exception of August when there will be no meeting and any matters arising will be dealt with on behalf of the Council by the Chair and Vice-Chair. Should there be urgent business to consider between the July and September meetings the Chair would call an extra-ordinary meeting. The Annual Parish Meeting will take place in April 2022</i></p> <p><b>12.3 Bean Village Hall Committee</b>  To agree dates, times and venue of meetings of the Village Hall Committee for the year.</p> <p><b>12.4 Virtual Meetings</b>  To note that as from 7 May 2021 virtual meetings are no longer permitted and Councils must make arrangements to hold face to face meetings following government guidance for COVID-19, although at the current time this guidance prevents the holding of public meetings.  To note the checklist for holding face to face meetings.</p>	
13	<p><b><u>Community Rural Warden</u></b>  <b>13.1</b> To receive a report</p>	
14	<p><b><u>Correspondence</u></b>  - The Rural Bulletin – 20 April 2021</p>	
15	<p><b><u>KALC/SLCC/NALC</u></b>  No matters to consider at date of publication</p>	
16	<p><b><u>Parish Forum</u></b>  No matters to consider at date of publication</p>	
17	<p><b><u>Council Policies</u></b>  To APPROVE the following Policies and to note that there have been no changes made since last approved, May 2019:</p> <ul style="list-style-type: none"> <li>- Animal Welfare Policy</li> <li>- Complaints Procedure</li> <li>- Confidentiality</li> <li>- CRB Policy</li> <li>- Grievance</li> <li>- Social Media Policy</li> </ul> <p><b>RECOMMENDATION</b>  <i>That the above policies be approved.</i></p>	
18	<p><b><u>GDPR</u></b>  No matters to consider at date of publication.</p>	
19	<p><b><u>Ebbfleet Development Corporation /Bean Triangle/London Resort</u></b>  No matters to consider at date of publication.</p>	
20	<p><b><u>Kent Police</u></b>  No matters to consider at date of publication</p>	

21	<p><b><u>Planning</u></b>  <b>To NOTE the following</b>  <b>21.1</b> Weekly planning list from DBC  <b>21.2</b> Weekly planning list from EDC</p> <p>To note that planning permission has been GRANTED for the following:</p> <p><b>21.3 DA/21/00170/FUL</b>  19 Page Close  Erection of a single storey extension</p> <p><b>21.4 DA/21/00116/FUL</b>  57 Page Close Bean Kent DA2 8BX  Erection of a part two storey/part first floor side extension (built above existing garage)</p>	
22	<p><b><u>Highways</u></b>  <b>22.1 Psychological Traffic Calming</b>  For discussion  <b>22.2</b> To note A2 Bean and Ebbsfleet Improvements Newsletter</p>	
23	<p><b><u>Environmental Issue</u></b>  No matters to consider at date of publication.</p>	
24	<p><b><u>Footpaths</u></b>  No matters to consider at date of publication</p>	
25	<p><b><u>Beacon Woods</u></b>  <b>25.1</b> Dipping platform has been repaired.  <b>25.2</b> Request from MOP to use a metal detector in the Country Park has been refused. However, permission has been granted to a member of FoBW to use a metal detector to locate rail tracks but he has been instructed that he must wear a warden hi-vis jacket when undertaking this research and if challenged by a MOP they should be directed to contact the Parish Office,  <b>25.3</b> Bags of soil and a crate containing fans had been dumped in the car-park. The Clerk has removed the fans in case it encouraged others to fly-tip.  <b>25.4</b> Following the meeting with Balfour Beatty and their archeologist the Clerk has been recommended to contact a local Kent Archeologist who has extensive knowledge of the local clay-pits and is familiar with Beacon Woods. Tarmac have kindly agreed to search their archives for any maps, and/or topographical survey documents and a member of FoBW has advised that that he has a number of maps and supporting documents in his possession which the Council may have to copy. Mark Heeley has also recommended an associate who knows the site well and has a great knowledge of the historical cement industry.  <b>25.5</b> Tarmac have kindly offered to investigate the possibility of one of their survey team undertaking a topographical survey of the Country Park to enable us to produce up to date maps and to map the position of drainage channels.  <b>25.6</b> Renewal of Lease between Tarmac and BPC  Tarmac are in discussion with London Resort as LR are seeking sites where they can honour their ‘bio-diversity net gain’ commitments.</p> <p><i><b>Biodiversity Net Gain</b> is an approach to development that leaves <b>biodiversity</b> in a better state than before. ... CIEEM, together with CIRIA and IEMA, has been at the forefront of exploring the potential for</i></p>	

	<p><i>a biodiversity net gain approach.</i></p> <p>These commitments involve locating sites where, with financial input, they can improve habitats and Beacon Woods has come up as a suggested site. Following discussions, it is very unlikely that Beacon Woods would be suitable for investment as it already has an established habitat.</p> <p>In the event that LR/Tarmac reach an agreement which would benefit Beacon Wood from investment by meeting the above criteria, a 3rd party would be employed to deliver the project. In view of this, Tarmac is suggesting a 12–18-month delay in renewing the lease until the situation with LR is clarified as the addition of a 3rd party, albeit temporary, would affect the new lease.</p> <p>Tarmac has assured the Clerk that Tarmac has every intention of entering into a new 20-year lease contract with and would be prepared to write and confirm same if the Parish Council would agree to the 12–18-month extension of the current lease.</p> <p><b>RECOMMENDATION</b>  <i>That Bean Parish Council agrees to extend the current lease with Tarmac for a 12-18 month period on written receipt of confirmation from Tarmac that at the end of the extension period Tarmac will enter into a 20 year lease with Bean Parish Council with a 10 year break clause.</i></p>	
26	<p><b><u>Recreation Facilities</u></b>  <b>26.1 CONFIDENTIAL</b>  To agree the appointment of, and remuneration for, a caretaker for the recreation ground.  <b>26.2 Operational Inspection</b>  To review the inspection dated 26 April 2021</p>	
27	<p><b><u>Bean Village Hall</u></b>  <b>27.1</b> Dance Fever have resumed their regular hiring  <b>27.2</b> Scouts have advised that they unlikely to return until September 2021.</p>	
28	<p><b><u>Allotment Association</u></b>  No matters to consider.</p>	
29	<p><b><u>Residents' Association</u></b>  <b>29.1</b> To NOTE the report from the Asst. Secretary</p>	
30.	<p><b>Spirit's Rest</b>  <b>30.1</b> To receive a report</p>	
31	<p><b><u>Finance</u></b>  <b>31.1 Report for April 2021</b>  Refer attached report  <b>31.2 Balance on all accounts as at 30 April 2021</b></p>	

Bean Parish Council

Current Account	9,680.47
Reserve Account	20,869.19
Petty Cash	58.49
	<b>30,608.15</b>

Bean Village Hall

Current Account	13,765.12
Petty Cash	170.42
	<b>13,935.54</b>

**31.3 KALC Membership**

To CONSIDER membership of the above at a net cost of £471.56 (£466.94 2020-2021)

**31.4 Receipt and review of Internal Audit Report**

Will take place at June Meeting

**31.5 Financial Year 2020-2021 – Annual Governance and Accountability Return 2019/20 Part 3**

**31.5.1 Section 1 – Annual Governance Statement 2020/21**

To be completed at the June Meeting of the Council

**31.5.2 Section 2 – Accounting Statement 2020/21**

To be approved at the June meeting of the Council

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**Items of interest**

Chairs Items  
Borough Councillors Items  
Members Items  
Clerks Items

**33**

**Questions from the Public**