

AGENDA
BEAN PARISH COUNCIL
Monday 17th October 2022
at 7pm
at
Bean Village Hall

Members to note that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting will be taken as read.

	Agenda Item	
1	<u>Apologies for absence</u>	
2	<u>Declarations of interest</u> 2.1 To receive any updates to the Register of Interests 2.2 To receive any declarations of interest against an agenda item.	
3.	<u>Minutes</u> 3.1 To APPROVE the Minutes of the Council Meeting held on Monday 26 th September 2022 that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council. RECOMMENDATION: <i>That the Minutes of the Parish Council held on 26th September 2022 be approved and adopted as a true record</i>	
4	<u>Matters Arising</u> To consider any other matters arising from the Minutes not covered elsewhere on the agenda and at the discretion of the Chair any items of an urgent nature that need to be discussed. 4.1 Co-option for Casual Vacancy There remains one vacancy on the Council. Having followed due process as detailed in the Council's Co-Option Policy the Council may now co-opt, reference para 3.14 of the above policy. <i>Should there be no applicants (2.8-2.10) councillors may nominate individuals to the Clerk who will check they fulfil the criteria and who will issue the nominee with an application form. The voting process (3.1 -3.11) is then applicable.</i> To CONSIDER any nominations. 4.2 The Queen's Green Canopy Memorial Tree Planting To receive an update	
5	<u>Announcements from the Chair</u>	
6	<u>Community Rural Warden</u>	

7	<p><u>Correspondence</u> To note and discuss</p> <ul style="list-style-type: none"> - Rural Bulletin 21, 27 September 4, 11 October - Information on CAS Projects (from Bluewater Forum Meeting) - 	
8	<p><u>KALC/SLCC/NALC</u> 8.1 September newsletter 8.2 KALC AGM The KALC Annual General Meeting will be held on Saturday 19th November 2022 at Ditton Community Centre, Kilnbarn Road, Ditton, Aylesford, Kent, ME20 6AH commencing at 10.00 am. 8.3 NALC Chief Executive's newsletter</p>	
9.	<p><u>Parish Forum</u> 9.1 To receive a report on the meeting held on 4th October 2022 Due to other commitments neither the Chair nor Clerk were able to attend the above meeting and apologies were attended. We have since been advised that only the Clerk to S&GTC, his Deputy Mayor and the Leader of DBC attended so the meeting was cancelled. 9.2 To note that the next meetings will take place on Tuesday 17 January 2023 Tuesday 4 April 2023</p>	
10	<p><u>GDPR</u> No matters to consider at time of publication</p>	
11	<p><u>Lower Thames Crossing</u> No matters to consider at time of publication</p>	
12	<p><u>Consultations</u> 12.1 Kent Country Parks Draft Strategy 2023-2028 https://letstalk.kent.gov.uk/countryparksstrategy</p>	
13	<p><u>Kent Police</u> 13.1 Police and Crime Commissioner's Annual Policing Survey 2022 https://www.smartsurvey.co.uk/s/PCC2022/ 13.2 Police Parish Update for September 2022 To note the only incident/good work reported for Bean throughout the month was. • 22/09 – Page Close – Stolen Vehicle Located and Recovered 13.3 PCSO provision in Bean To note that as from Saturday 8th October PCSO Andy Lewis will no longer be covering Bean ward as our local PCSO as he has left to progress as Police Constable from Monday 10th October. PCSO Linda Prior will continue to be our point of contact.</p>	
14	<p><u>Planning</u> To NOTE the following 14.1 Weekly planning lists from DBC including Planning Decisions taken under delegated powers 14.2 Weekly planning lists from EDC</p>	

15	<p><u>Highways</u></p> <p>15.1 Parish Seminars To receive a report on the seminar attended by the Clerk on Thursday 13th October 2022</p> <p>15.2 Meeting with National Highways To receive an update</p> <p>15.3 Fly tipping Sandy Lane 28th September 2022 stretching the length of Sandy Lane from Claywood Lane to the junction with Park Corner Road. To discuss what actions the Parish Council may wish to take regarding the repeated fly-tipping in this road and the impact on the residents of Bean.</p>	
16	<p><u>Environmental Issues</u> No matters to consider at time of publication.</p>	
17	<p><u>Footpaths</u></p> <p>17.1 To note that the fly-tipping on DR25 on the track from School Lane leading to the junction with DR24 over the weekend of 1-2 October has been reported to Kent Public Rights of Way Officer. To further note that some of the associated packaging had the recipient's details and this and photos of the waste have also been sent to the PROW. No response has been received to date.</p>	
18	<p><u>Beacon Woods</u></p> <p>18.1 HE Landscaping project in Beacon Woods Awaiting response from National Highways/Balfour Beatty on outstanding issues:</p> <ul style="list-style-type: none"> - The pegging of the perimeter logging for the car-parks - The provision of additional closing times for the Ladder sign <p>18.2 FoBW To receive an update.</p> <p>18.3 Fly-tipping at the vehicular entrance to Beacon Woods This took place the weekend of 1-2 October and was promptly reported to DBC. The Clerk wishes to record her thanks to both DBC and Urbaser for arranging the prompt clearance on Tuesday 4th October.</p> <p>18.4 Tree work To note the quotations to remove a fallen tree and to carry out maintenance to trees overhanging adjacent land-owners property. The work will be invoiced to and paid for by Bean Parish Council who will be re-imbursed by The Friends of Beacon Woods.</p>	
19	<p><u>Recreation Facilities</u> No matters to consider at time of publication</p>	
20	<p><u>Bean Village Hall</u> No matters to consider at time of publication</p>	
21	<p><u>Allotment Association</u> No matters to consider at time of publication</p>	

22	<u>Residents' Association</u> 22.1 To note the minutes of the August meeting 22.2 To receive a report on the meeting held on 5 th September 2022 22.3 To receive a report on the meeting held on 3 rd October 2022															
23	<u>Community Bus</u> 23.1 Outstanding Invoice To receive an update															
24	<u>Spirit's Rest</u> To receive a report															
25	<u>Finance</u> 25.1 Bank and Scribe reports up to 30 September 2022 To note the following <ul style="list-style-type: none">- Co-op Bank transactions on all accounts 1- 30 September 2022- Bank reconciliation on all accounts- Monthly breakdown of receipts and payments- Net position by cost centre and code- Receipts and payments forecast- Summary of receipts and payments all cost centres and codes- Cost centre year comparisons 25.2 Balance as at 30 September 2022 on all accounts <u>Bean Parish Council</u> <table><tr><td>Reserve Account</td><td>6485.79</td></tr><tr><td>Current Account (No. 1 account)</td><td>13983.72</td></tr><tr><td>Petty Cash</td><td>82.66</td></tr><tr><td>TOTAL</td><td>20,552.17</td></tr></table> <u>Bean Village Hall</u> <table><tr><td>Current Account (No. 2 account)</td><td>19167.12</td></tr><tr><td>Petty Cash</td><td>76.37</td></tr><tr><td>TOTAL</td><td>19,243.49</td></tr></table> 25.3 External Audit To note the following comment from PKF. Thank you for your email regarding the matter raised in our external report in respect of 2021/22 in respect of the failure to comply with Regulation 15 of the Accounts and Audit Regulations 2015. The matter has been raised as the date the AGAR was approved, as stated on the AGAR itself, was 13 June 2022. As the AGAR must be approved prior to the inspection period commencing, the date of commencement could not have been the same day as the date of approval. As advised in our report, the smaller authority must answer 'No' to Assertion 4 of the Annual Governance Statement for 2022/23 and ensure that it makes proper provision for the exercise of public rights during 2023/24.	Reserve Account	6485.79	Current Account (No. 1 account)	13983.72	Petty Cash	82.66	TOTAL	20,552.17	Current Account (No. 2 account)	19167.12	Petty Cash	76.37	TOTAL	19,243.49	
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26	<u>Items of interest</u> 26.1 Chair's Items 26.2 Borough Councillor's Items 26.3 Members' Items															

	26.4 Clerk's Items	
27	<u>Questions from the public</u>	

JS Becket
Clerk to Bean Parish Council