

BEAN PARISH COUNCIL

MINUTES
ANNUAL MEETING OF
BEAN PARISH COUNCIL
Monday 9th May 2022 at 7.00 pm

Present: Cllr. K Burgin, Cllr. K Clarke, Cllr D Hammock, Cllr A Munday, Cllr S Weeks

There were 4 members of the public present.

Members noted that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting will be taken as read.

	Agenda Item	
1	<p><u>Apologies for absence</u> Apologies were received and accepted from Cllr. Bates who had advised that she might be late attending the meeting.</p>	
2	<p><u>Register of Pecuniary Interests</u> 2.1 Updates to the register of Disclosable Pecuniary Interests (DPIs) None 2.2 Declaration of any DPIs against any agenda item. None</p>	
3	<p><u>Election of Chairman</u> Cllr. Munday, seconded by Cllr. Hammock proposed Cllr Burgin for the position of Chairperson. There were no other nominations. Cllr. Burgin was unanimously elected Chairperson</p>	
4	<p><u>Declaration of Acceptance of Office by the Chairman</u> Was completed and signed by Cllr. Burgin in the Clerk's presence.</p>	
5	<p><u>Election of Vice-Chairman</u> Cllr. Hammock, seconded by Cllr. Burgin proposed Cllr Munday for the position of Vice-Chairperson. There were no other nominations. Cllr. Munday was unanimously elected Vice-Chairperson</p>	
6	<p><u>Minutes</u> Minutes of the Annual Meeting of Bean Parish Council held on Tuesday 4th May 2021 via MS Teams that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council. It was noted that these Minutes had been approved at the July 2021 Meeting of the Parish Council held on 12th July 2021 at Bean Village Hall.</p>	

	<p><i>RESOLVED:</i> <i>That the Minutes of the Parish Council held on 4th May 2021 be approved and adopted as a true record.</i></p>	
7	<p><u>Matters Arising</u> There were no matters arising.</p>	
8	<p><u>Standing Orders</u> 8.1 Review and approval of Standing Orders (May 2018)</p> <p><i>RESOLVED:</i> <i>That the Standing Orders (May 2018) be approved.</i></p> <p>8.2 Review and approval of Standing Orders relating to Contracts (May 2018)</p> <p><i>RESOLVED</i> <i>That Standing Orders relating to Contracts (May 2018) be approved</i></p>	
9.	<p><u>Financial</u> 9.1 Review and approval of Financial Regulations (2022)</p> <p><i>RESOLVED</i> <i>That Financial Regulations (2022) be approved</i></p> <p>9.2 Review and approval of Statement of Internal Control</p> <p><i>RESOLVED</i> <i>Statement of Internal Control be approved</i></p>	
10.	<p><u>Policies</u> The following policies had had no changes made to them since last approved and were reviewed and APPROVED.</p> <ul style="list-style-type: none"> • Complaints Policy (2021) • Arrangements for dealing with Code of Conduct Complaints (2021) • Co-option Policy (2022) • Body Worn Video Camera (2022) • Animal Welfare Policy (2021) * a reference to no shooting on Parish owned or managed land was added. • Confidentiality Policy (2021) • Data Protection Policy (2021) • Social Media Policy <p>The following Policies were APPROVED</p> <ul style="list-style-type: none"> • Attendance at meetings • Vexatious Complaints • Risk Management Policy 	

11	<p><u>Delegation of duties</u></p> <p>11.1 Delegated Parish duties and responsibilities Allotments – to remain under the management of Bean Allotment Society. Bean Hall Committee - Cllrs Hammock, Munday and Weeks Recreation ground – Cllr Clarke Footpaths – Cllrs Clarke and Weeks Beacon Woods – Cllr Munday Fields/stables – Cllr Bates</p> <p>11.2 Other delegated duties and responsibilities. No other duties of responsibilities were considered.</p>	
12	<p><u>Appointments and nominations</u></p> <p>Members were appointed to the following outside bodies:</p> <ul style="list-style-type: none"> - KALC Area Committee – Cllr. Burgin - Parish Forum – Cllr. Burgin - Bluewater Forum – Cllr. Munday - Beacon Wood Steering Committee – Cllrs Clarke, Munday and Weeks - FoBW – Cllr. Clarke - Darenth Country Park – Cllrs Hammock and Weeks - Elders Forum - Cllr Weeks 	
13	<p><u>Future Meetings</u></p> <p>13.1 Full Council Meeting s Dates, times and venue of meetings of the full Council for the year.</p> <p>To RESOLVE that they are held on the 2nd Monday of every month at 7pm at Bean Village Hall with the exception of August when there will be no meeting and any matters arising will be dealt with on behalf of the Council by the Chair and Vice-Chair. Should there be urgent business to consider between the July and September meetings the Chair would call an extra-ordinary meeting</p> <p>To RESOLVE that the Annual Parish Meeting take place in April 2022.</p> <p>RESOLVED <i>That the meetings of Bean Parish Council are held on the 2nd Monday of every month at 7pm at Bean Village Hall with the exception of August when there will be no meeting and any matters arising will be dealt with on behalf of the Council by the Chair and Vice-Chair. Should there be urgent business to consider between the July and September meetings the Chair would call an extra-ordinary meeting. The Annual Parish Meeting will take place in April 2023</i></p> <p>13.2 Bean Village Hall Committee Dates, times and venue of meetings of the Village Hall Committee for the year.</p> <p>RESOLVED <i>That the meetings of the Village Hall Management Committee will take place at 2pm in the Village Hall on the 1st Monday of alternate months. 27th June</i></p>	

	<i>5th September</i> <i>7th November</i> <i>4th January 2023 (Wednesday)</i>	
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The Chair closed the meeting at 7.15pm

Chair..... Date