

**MINUTES  
BEAN PARISH COUNCIL  
Monday 11<sup>th</sup> July 2022  
at 7pm  
at  
Bean Village Hall**

**Present:** Cllr. K Clarke, Cllr. D Hammock, Cllr. S Weeks

Three members of the public

**Members noted that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting will be taken as read.**

	<b>Agenda Item</b>	
<b>1</b>	<p><b><u>Apologies for absence</u></b> Were received and accepted from Cllr. Bates, Cllr. Burgin and Cllr. Munday.</p> <p><b><i>RESOLVED:</i></b> <b><i>That in the absence of the Chair and Vice-Chair, Cllr. Hammock would chair the meeting.</i></b></p>	
<b>2</b>	<p><b><u>Declarations of interest</u></b></p> <p><b>2.1 Updates to the Register of Interests</b> There we no updates.</p> <p><b>2.2 Declarations of interest against an agenda item</b> There were no declarations of interest against any agenda item</p>	
<b>3.</b>	<p><b><u>Minutes</u></b></p> <p><b>3.1</b> Minutes of the Council Meeting held on Monday 13<sup>th</sup> June 2022 that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council.</p> <p><b><i>RESOLVED:</i></b> <b><i>That the Minutes of the Parish Council held on 13<sup>th</sup> June 2022 be approved and adopted as a true record</i></b></p>	
<b>4</b>	<p><b><u>Matters Arising</u></b></p> <p><b>4.1 Code of Conduct Training 15 June 2022</b> Was attended by the Clerk. Copies of the slide presentation have been forwarded to all Councillors together with Checklist for councillors – “How can you most effectively use social media as a councillor?”</p>	

	<p><b>4.2 Co-option for Casual Vacancy</b> In accordance with the Council's co-option policy the vacancy has been advertised with a closing date of 6 July 2022. No applications have been received.</p> <p><i>Para 3.14 of the Co-option Policy is now invoked</i> <i>3.14 Should there be no applicants (2.8-2.10) councillors may nominate individuals to the Clerk who will check they fulfil the criteria and who will issue the nominee with an application form. The voting process (3.1 -3.11) is then applicable.</i></p>	
5	<p><b><u>Announcements from the Chair</u></b> No announcements</p>	
6	<p><b><u>Community Rural Warden</u></b> <b>6.1</b> The Community Warden was not present and no report had been received. A photo of the Community Warden leaflet has been posted on Facebook.</p>	
7	<p><b><u>Correspondence</u></b> The following were noted</p> <ul style="list-style-type: none"> <li>- Invitation to attend Community Forum Summer Social - Thursday 7th July 2022 (6-8pm) at Arrow Riding Centre</li> <li>- Rural Bulletin 7, 14, 21, 28 June 5 July</li> <li>- Notice of retirement in September 2022 from the Parish Handyman</li> <li>- Community Catalysts is a social enterprise working across the UK to try to make sure that people who need care and support to live their lives can get help in ways, times and places that suit them, with real choice of attractive local options. We help local people use their energies and talents to deliver sustainable community enterprises that can support other local people, creating jobs and volunteering opportunities.</li> <li>- Community Catalysts can support people who are currently running a community micro-enterprise that helps older and disable people. <b>We can also help people who are interested in starting a new enterprise.</b></li> <li>- News from NHS Kent and Medway: 1 July 2022 Friday, 1 July marks a significant change to the way health and care will be governed in Kent and Medway and across England. From today, 42 statutory integrated care systems will bring together the NHS, councils and other partners to plan and deliver health and care services in their area. The legal introduction of integrated care systems, via the Health and Social Care Act 2022, sees clinical commissioning groups dissolved. Kent and Medway Integrated Care System (ICS) is a partnership that brings together partners, including NHS services, councils and others, to plan, co-ordinate and commission health and care services.</li> </ul> <p>This is a shift in the way the health and care system is organised – away from competition and towards collaboration – with health and care organisations working together to improve population health.</p> <ul style="list-style-type: none"> <li>- Kent Fire and Rescue Service (KFRS) Summer Open Days</li> </ul>	

8	<p><b><u>KALC/SLCC/NALC</u></b> The following were noted</p> <p><b>8.1 May newsletter</b></p> <p><b>8.2 NALC Chairman’s letter</b></p>	
9.	<p><b><u>Parish Forum</u></b></p> <p><b>9.1</b> A report on the Forum meeting held on 5<sup>th</sup> July was received and noted.</p> <p><b>9.2</b> Members discussed items the Council would like included on the Work Plan and agreed that the following should be submitted: <b>The impact on Dartford Borough of the proposed extension of the ULEZ area to include Bexley.</b></p> <p><b>9.3</b> It was noted that the next meetings will take place on <b>Tuesday 4 October 2022</b> <b>Tuesday 17 January 2023</b> <b>Tuesday 4 April 2023</b></p>	
10	<p><b><u>GDPR</u></b> There were no matters to consider at time of publication</p>	
11	<p><b><u>Ebbfleet Development Corporation /Bean Triangle/ London Resort</u></b> There were no matters to consider at time of publication.</p>	
12	<p><b><u>Consultations</u></b></p> <p><b>12.1 474/475 Bus Route</b> The Report on the Consultation (refer pages 9 and 38) was noted. It was noted that the Council had been advised that options to retain the 474/ 475 service are being worked upon. We have been assured that our concerns are fully understood and that Cllr Kite is communicating them into all of the discussions underway.</p> <p><b>12.2 Highways Consultations</b> There are six independent surveys in total</p> <ul style="list-style-type: none"> <li>• accessibility</li> <li>• highways maintenance</li> <li>• public transport</li> <li>• road safety</li> <li>• tackling congestion</li> <li>• walking and cycling</li> </ul> <p>Visit <a href="https://letstalk.kent.gov.uk/national-highways-and-transport-2022-23">https://letstalk.kent.gov.uk/national-highways-and-transport-2022-23</a> to take part.</p> <p><b>12.3</b> Consultation by Transport for London on proposals to expand the Ultra Low Emission Zone (ULEZ) London-wide on 29 August 2023. The zone is proposed to be extended up to or close to the boundary of Kent. To find out more and take part visit their website: <a href="https://haveyoursay.tfl.gov.uk/cleanair">https://haveyoursay.tfl.gov.uk/cleanair</a></p>	
13	<p><b><u>Kent Police</u></b></p> <p><b>13.1 June - Parish Council monthly update</b> Crimes of note: 01/06 – High Street – Theft Other – Parcel taken from doorstep – Filed, no suspect identified</p>	

	<p>05/06 – School Lane – Burglary Dwelling – Under Investigation  08/06 – Shellbank Lane – Burglary other than dwelling – Motorbike stolen from garage – Filed, no suspect identified  24/06 – Turner Road – Criminal damage to a motor vehicle – Under Investigation  26/06 – Stonewood – Burglary Dwelling – Front door forced – Under Investigation</p>	
<b>14</b>	<p><b><u>Planning</u></b>  <b>The following were noted</b></p> <p><b>14.1</b> Weekly planning lists from DBC including Planning Decisions taken under delegated powers</p> <p><b>14.2</b> Weekly planning lists from EDC</p> <p>Members CONSIDERED the following applications</p> <p><b>14.3 22/00579/FUL</b>  4 Foxwood Road  Erection of a single storey infill extension to link garage to house with conversion of existing garage to habitable room/storage and associated alterations (alteration to previously approved planning permission DA/21/01029/FUL in respect of raising overall height of the proposal by 250mm)  NO OBJECTIONS</p> <p><b>14.4 22/00633/LDC</b>  Black Horse Cottage, High Street Bean  Application for a Lawful Development Certificate (existing) for continued use of property as a guest house (C1)</p> <p>It was noted that the premises are no longer offering ‘bed &amp; breakfast’ and instead comprise solely of bedrooms with ensuite bathrooms. Councillors raised concerns about residents’ safeguarding and welfare and queried whether any checks were carried out on vulnerable persons placed there by Councils.</p> <p>The following application has been refused;</p> <p><b>14.5 22/00262/FUL</b>  Bean Cottage Shellbank Lane Bean Kent  Demolition of existing detached dwelling and outbuildings and erection of replacement dwelling and associated works.</p> <p>The proposal is considered to be inappropriate development in the Green Belt, and would be significantly harmful to its openness and the purposes of Green Belt. Very special circumstances have not been demonstrated to outweigh this harm and the proposal is therefore contrary to Core Strategy Policy CS13 and Policy DP22 of the adopted Dartford Local Plan and the National Planning Policy Framework and policy M13 of the Pre-Submission (Publication) Dartford Local Plan.</p>	
<b>15</b>	<p><b><u>Highways</u></b>  <b>15.1 20mph speed limit in Bean</b></p>	

	<p>Has been approved and will be implemented.</p> <p><b>15.2 Southfleet Road pedestrian crossing for access to Beacon Woods</b> No update. Unable to contact National Highways. Clerk to contact the school to ascertain if they have had further contact with National Highways.</p> <p><b>15.3 Junction of School Lane/Sandy Lane</b> Junction will be re-marked</p> <p><b>15.4 Schemes, Planning &amp; Delivery Team restructure update</b> Was noted.</p> <p><b>15.5 Fly tipping in Sandy Lane</b> Reported 5 July 2022, items deposited from Claywood Lane down to Junction with Park Corner Road, has been cleared.</p> <p><b>15.6 Alleyways leading from Beacon Drive to DR23</b> Overgrown vegetation cut back on ad hoc basis by Highways Landscape under one off non-recoverable urgent work between numbers 146 and 148 and 122 and 124. The alley way between 134 and 136 was strimmed but there remains overhanging vegetation.</p> <p><b>15.7 Dates of JTB Meetings</b> Tuesday - 20 September 2022 Tuesday - 6 December 2022 Tuesday – 7 March 2023</p>	
<b>16</b>	<p><b><u>Environmental Issues</u></b></p> <p><b>16.1 Dog waste bag dispensers</b> Cllr Weeks advised that in the coming weeks she and her husband will be replacing the missing and/or damaged dispensers with new ones.</p>	
<b>17</b>	<p><b><u>Footpaths</u></b></p> <p><b>17.1 DR22</b> The Road Steward is in communication with the PROW Officer regarding clearance of overhanging vegetation emanating from unadopted land adjacent to the footpath.</p> <p><b>17.2 DR23</b> DR23 will be cut week commencing 18<sup>th</sup> July 2022</p>	
<b>18</b>	<p><b><u>Beacon Woods</u></b></p> <p><b>18.1 HE Landscaping project in Beacon Woods</b> Awaiting response from National Highways/Balfour Beatty on outstanding issues:</p> <ul style="list-style-type: none"> <li>- ‘You are here’ boards</li> <li>- Ladder signs with opening times and additional information</li> <li>- Perimeter logging for the car-parks</li> <li>- Footpath markers</li> </ul>	

	<p><b>18.2 Hard Standing Footpaths – FoBW Project</b> Quotation received from contractor to carry out repairs to hard standing paths based on 2 men and equipment for 5 working days. £5,800. The contractor hopes to schedule work before the end of the summer.</p> <p><b>18.3 FoBW</b> Refer attached report on meeting with the current Chair of FoBW The following actions were agreed.</p> <ol style="list-style-type: none"> <li>1) Insurance and FoBW members list to be sent to Clerk.</li> <li>2) Produce a list of annual work eg, clearing gulleys (Autumn), clearing reeds from lake (September/October), etc</li> <li>3) Investigate costs and availability of a) Chainsaw and strimmer training and licences.</li> <li>4) Investigate solar powered ‘tap and pay’ for parking</li> <li>5) Obtain quote for boardwalk sections for lower woodland track</li> <li>6) Contact websites which feature information on Beacon Woods and request them to update/amend information.</li> <li>7) Investigate with HugoFox setting up new website just for Beacon Woods. Hugofox have confirmed that this can be done and will be set up against the email address <a href="mailto:clerk@beanparisahcouncil.uk">clerk@beanparisahcouncil.uk</a></li> </ol>	
19	<p><b><u>Recreation Facilities</u></b> <b>19.1 Supervision of the Park</b> It was noted that the park will be locked each evening by a Councillor and the Clerk to be notified when the bins require emptying.</p>	
20	<p><b><u>Bean Village Hall</u></b> <b>20.1 Flag Flying Policy and Schedule</b></p> <p><b><i>RESOLVED:</i></b> <b><i>That the Flag Flying Policy and Schedule be approved</i></b></p> <p><b>20.2 Minutes of Bean Village Hall Management Committee</b> The following was noted. In accordance with the TOR for this Committee which states <i>For items costing less than £2,000, the Committee shall have delegated authority to approve expenditure, subject to the Clerk’s submission of three quotations for the work/goods/services, in accordance with Financial Regulations.</i> To NOTE that quotations are being sought for</p> <ol style="list-style-type: none"> <li>1) Repainting the wall with the storage rooms in the main hall a lighter colour.</li> <li>2) Painting the outside of the front of the building only.</li> </ol> <p><b>20.3 Purchase of new internal doors</b> Refer above Minutes and to note the recommendation of the Committee to proceed with the purchase of new internal doors as per the quotation received and agreed by the Committee</p> <p><b><i>RESOLVED:</i></b> <b><i>To purchase and install 11 x new internal doors and to make adjustments to left hand storage room entrance and to reverse the opening of the middle storage room doors at a total cost, not exceeding £3,900.00.</i></b></p>	

21	<p><b><u>Allotment Association</u></b> There were no matters to consider.</p>															
22	<p><b><u>Residents' Association</u></b> 22.1 It was noted that no meeting took place in June. 22.2 The Minutes of the April meeting were noted</p>															
23	<p><b><u>Community Bus</u></b> 23.1 Members received a report on the Community Bus</p> <p><b>RESOLVED:</b> <i>That due to the lack of interest shown by the residents of Bean with regard to both the request for volunteer drivers and suggestions for journeys for the Community Bus registration GN13FGZ that, under the terms and conditions of the lease with KCC, the lease be terminated and the bus be returned to KCC as soon as possible.</i></p>															
24	<p><b><u>Spirit's Rest</u></b> No report</p>															
25	<p><b><u>Finance</u></b> <b>25.1 Bank and Scribe reports up to 30 June 2022</b> The following were noted</p> <ul style="list-style-type: none"> <li>- Co-op Bank transactions on all accounts 31 May – 30 June 2022</li> <li>- Bank reconciliation on all accounts</li> <li>- Monthly breakdown of receipts and payments</li> <li>- Net position by cost centre and code</li> <li>- Receipts and payments forecast</li> <li>- Summary of receipts and payments all cost centres and codes</li> <li>- Cost centre year comparisons</li> </ul> <p><b>25.2 Balance as at 30 June 2022 on all accounts</b> <b><u>Bean Parish Council</u></b></p> <table border="1" data-bbox="331 1384 1209 1541"> <tr> <td>Reserve Account</td> <td style="text-align: right;">6485.79</td> </tr> <tr> <td>Current Account (No. 1 account)</td> <td style="text-align: right;">7029.56</td> </tr> <tr> <td>Petty Cash</td> <td style="text-align: right;">46.49</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right;"><b>13,561.84</b></td> </tr> </table> <p><b><u>Bean Village Hall</u></b></p> <table border="1" data-bbox="331 1615 1209 1727"> <tr> <td>Current Account (No. 2 account)</td> <td style="text-align: right;">19532.17</td> </tr> <tr> <td>Petty Cash</td> <td style="text-align: right;">1.37</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right;"><b>19,533.54</b></td> </tr> </table> <p><b>25.3 Insurance</b> Refund of the total premium of £2,399.10 has been received from Gallagher (24 June 2022)</p>	Reserve Account	6485.79	Current Account (No. 1 account)	7029.56	Petty Cash	46.49	<b>TOTAL</b>	<b>13,561.84</b>	Current Account (No. 2 account)	19532.17	Petty Cash	1.37	<b>TOTAL</b>	<b>19,533.54</b>	
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26	<p><b><u>Items of interest</u></b> There were no items of interest.</p>															
27	<p><b><u>Questions from the public</u></b> A member of the public queried the ownership of the pavement outside numbers</p>															

	1 – 8 Beanhill Cottages. The clerk will check ownership with Highways	
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**There being no further business the Chair closed the meeting at 9pm.**

**Chair..... Date .....**