

**MINUTES
BEAN PARISH COUNCIL
Monday 12th December 2022
at 7pm
at
Bean Village Hall**

Present: Cllr. K Burgin (Chair), Cllr. K. Clarke, Cllr. A Munday (Vice Chair) (arrived 7.15pm),
Cllr. S Weeks

Mrs J Becket (Clerk)

Members noted that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting would be taken as read.

Members were advised that in view of the confidential nature of the business in Agenda Item 25.4 and 25.5 the Council may consider it advisable in the public interest that the press and public be temporarily excluded and asked to withdraw. (BPC Standing Orders 68. Admission of Press and Public to Meetings).

RESOLVED:

That the public be temporarily excluded and asked to withdraw (BPC Standing Orders 2019, para 3d, page 5) for agenda items 25.4 and 25.5 and that these items be moved to the end of the meeting.

	Agenda Item
1	<u>Apologies for absence</u> Apologies were received and accepted from Cllr. Hammock, who was attending DBC General Assembly of the Council, and Cllr. Bates.
2	<u>Declarations of interest</u> 2.1 There were no updates to the Register of Interests 2.2 There were no declarations of interest against an agenda item. 2.3 Dispensation Members NOTED that the Clerk has granted dispensations to those Members having a Disclosable Pecuniary Interest by virtue of living within the Parish to enable them to participate in Agenda Item 25.4
3.	<u>Minutes</u> 3.1 Minutes of the Council Meeting held on Monday 14 th November 2022 that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council. RESOLVED: <i>That the Minutes of the Parish Council held on 14th November 2022 be approved and adopted as a true record</i>

4	<p><u>Matters Arising</u></p> <p>4.1 The Queen’s Green Canopy Memorial Tree Planting The Clerk is arranging an inspection of the proposed planting area, together with an Arboreal Consultant, prior to the purchase of the trees.</p> <p>4.2 Free Broadband for Village Halls – refer Rural Bulletin 1 November 2022 Airband are offering, valid until 31 December 2022, free broadband to village halls on an initial 18-month contract as long as the site is on their current Airband network. Unfortunately, Bean does not fall within their current network which, to date, has not been extended to Kent.</p> <p>4.3 Dog poo bag dispensers These have been replenished and a polite notice will be published on Facebook advising residents that the bags in the dispensers are for emergency use by dog walkers who have forgotten to bring their own bags to clear up after their dogs and not for use by residents to clear up their dog’s mess in their own gardens.</p>
5	<p><u>Announcements from the Chair</u></p> <p>None</p>
6	<p><u>Community Rural Warden</u> 3rd Information and warm hub was held on Monday 28th November 2022, 1.30 – 3pm at Bean Village Hall and the 4th on 12th December 1 – 3pm</p> <p>7.15pm Cllr. Munday joined the meeting</p>
7	<p><u>Correspondence</u> The following items of correspondence were noted</p> <ul style="list-style-type: none"> - Rural Bulletin November 15, 22, 29 and December 6 - Local council bodies produce guide for councils and councillors on use of social media - Civility and Respect Issue 5, November 2022 - A councillor’s workbook on facilitation and conflict resolution: setting out useful advice and tips for councillors: - The update on the replacement service for the 474/475 bus route, posted by the Leader of DBC on Longfield and New Barn Facebook page. - Rural Funding Digest- December edition - Notice that ARCK will be closing at the end of December 2022 - That there are no longer waiting room or toilet facilities at the Bluewater Bus Terminal – Clerk to raise this issue with Bluewater Management
8	<p><u>KALC/SLCC/NALC</u> The following were noted.</p> <p>8.1 NALC Chief Executive’s Bulletin – 2 December 2022</p> <p>8.2 NALC events December 2022</p> <p>8.3 KALC November newsletter</p>
9.	<p><u>Parish Forum</u> 9.1 Proposed LGA Item for consideration at the Borough & Parish Forum 17 January 2023 – “Working between the Tiers” Local service delivery and place-shaping. A framework to support parish and town councils The Clerk has been advised that the request has been passed to Dartford Borough</p>

	<p>Council's Management Team [the three Directors who act in unison], for their views, together with the Leader of the Council and the Chair of the Parish Forum.</p> <p>Following a request on the 6th December for an update regarding this request the Clerk was advised, by a member of Democratic Services, that the Directors, together with the Democratic and Legal Services teams, are 'rather tied-up' with the various levels of the appointment process to replace the current Head of Legal Services by 1 April 2023 when she retires.</p> <p>The Council's request for an agenda item has been noted and will be added it to the Forum Work Plan. <i>The proposal is under active consideration and will appear on the Borough & Parish Council Forum agenda on 17 January next year at least for initial discussion/views/scoping.</i></p> <p>RESOLVED: <i>That the Clerk contact the Parish Forum Chair advising that Bean PC had requested that the LGA Item "Working between the Tiers" Local service delivery and place- shaping. A framework to support parish and town councils be included on the January 17th Parish Forum agenda.</i></p>
10	<p><u>GDPR</u> No matters to consider.</p>
11	<p><u>Lower Thames Crossing</u> No matters to consider.</p>
12	<p><u>Consultations</u> 12.1 Kent Fire and Rescue Service - Safety and Wellbeing Plan 2023 public Consultation The survey closes on Friday 13 January 2023 at 9am. Plan link – https://www.kent.fire-uk.org/report/safety-and-wellbeing-plan-2023 Survey link - https://eu.surveymonkey.com/r/CCQS9WV</p>
13	<p><u>Kent Police</u> No items to consider. No crime figures received for November.</p>
14	<p><u>Planning</u> The following were noted. 14.1 Weekly planning lists from DBC including Planning Decisions taken under delegated powers 14.2 Weekly planning lists from EDC</p> <p>Members considered 14.3 22/01336/FUL Adjacent 1 & 2 Stonewood House Sandy Lane Subdivision of the plot and erection of a detached residential dwelling with new vehicular access</p> <p>No objections or comments</p>

	<p>It was noted the following application had been GRANTED</p> <p>14.3 DA/21/01029/FUL 4 Foxwood Road Erection of a single storey infill extension to link garage to house with conversion of existing garage to habitable room/storage and associated alterations (alteration to previously approved planning permission DA/21/01029/FUL in respect of raising overall height of the proposal by 250mm) and new roof light (retrospective)</p>
15	<p><u>Highways</u></p> <p>15.1 Meeting with National Highways The email address for Stephen Binkuweir is no longer operational. Bean RA have requested a Freedom of Information request to KCC relating to the operation and monitoring of Bean junction.</p> <p>15.2 Fly tipping 2 December 2022 – Sandy Lane Has been reported and as at 12 December had not been removed.</p> <p>15.3 Forth coming road closures Park Corner Road, Southfleet - 11th January 2023 for 7 days between 09.00hrs and 19.00hrs Hook Green Road, Southfleet - 9th January 2023 for 5 days</p>
16	<p><u>Environmental Issues</u> No matters to consider.</p>
17	<p><u>Footpaths</u> No matters to consider.</p>
18	<p><u>Beacon Woods</u></p> <p>18.1 HE Landscaping project in Beacon Woods Awaiting response from National Highways/Balfour Beatty on outstanding issues:</p> <ul style="list-style-type: none"> - The pegging of the perimeter logging for the car-parks - The provision of additional closing times for the Ladder sign
19	<p><u>Recreation Facilities</u> No matters to consider.</p>
20	<p><u>Bean Village Hall</u></p> <p>20.1 It was noted that Dance Fever have advised that they will not be returning to Bean Village Hall after Christmas.</p>
21	<p><u>Allotment Association</u></p> <p>21.1 Members received a report, together with the Minutes, of Bean Allotment Association AGM - Monday 28th November 2022 at 7pm at Bean Village Hall</p>
22	<p><u>Residents' Association</u></p> <p>22.1 The minutes of the November meeting were noted.</p>
23	<p><u>Community Bus</u> It was noted that the Clerk is in communication with Santander regarding the banking arrangements</p>

24	<p><u>Spirit's Rest</u></p> <ul style="list-style-type: none"> - Santa on Tour visited on Sunday 11th December - Sunday 18th December St Alban's nativity service - featuring Eddie the donkey <p>Very grateful for all the help from volunteers and for all the kind financial donations as well as the donations of food, bedding, etc.</p>														
25	<p><u>Finance</u></p> <p>25.1 Bank and Scribe reports up to 30 November 2022 The following were noted</p> <ul style="list-style-type: none"> - Co-op Bank transactions on all accounts 1- 30 November 2022 - Bank reconciliation on all accounts - Monthly breakdown of receipts and payments - Net position by cost centre and code - Receipts and payments forecast - Summary of receipts and payments all cost centres and codes - Cost centre year comparisons <p>25.2 Balance as at 30 November 2022 on all accounts <u>Bean Parish Council</u></p> <table border="1" data-bbox="331 869 1209 1021"> <tr> <td>Reserve Account</td><td>8,924.84</td></tr> <tr> <td>Current Account (No. 1 account)</td><td>8,972.18</td></tr> <tr> <td>Petty Cash</td><td>62.66</td></tr> <tr> <td>TOTAL</td><td>17,959.68</td></tr> </table> <p><u>Bean Village Hall</u></p> <table border="1" data-bbox="331 1093 1209 1211"> <tr> <td>Current Account (No. 2 account)</td><td>20,719.42</td></tr> <tr> <td>Petty Cash</td><td>46.37</td></tr> <tr> <td>TOTAL</td><td>20,765.79</td></tr> </table> <p>25.3 Election Costs The correspondence with DBC regarding election charges for May 2023 Elections was noted.</p> <p>25.4 Budget Members discussed the draft budget. It was noted that the average Band D precept charged by a parish council for 2022-23 was £74.94.</p> <p><i>RESOLVED</i> <i>That the precept for Bean Parish Council for 2023-2024 remain at £20,071 which gives a Band D rate of £36.68 calculated on a base rate of 547.17.</i></p> <p><i>(The base rate for 2021-2022 was 552.44 which gave a Band D rate of £35.62)</i> <i>(The base rate for 2022-2023 was 551.66 which gave a Band D rate of £36.38)</i></p> <p>25.5 Caretaker's Bonus Was approved.</p> <p>25.6 External Auditor Notification has been received that Authority's Audit Appointment for 2022-23 to 2026-2027 for Bean Parish Council will be MAZARS LLP.</p>	Reserve Account	8,924.84	Current Account (No. 1 account)	8,972.18	Petty Cash	62.66	TOTAL	17,959.68	Current Account (No. 2 account)	20,719.42	Petty Cash	46.37	TOTAL	20,765.79
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26	<u>Items of interest</u> None
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There being no further business the Chair closed the meeting at 8.55pm

Chair..... Date