

MINUTES
BEAN PARISH COUNCIL
Monday 13th June 2022
at 7pm
at
Bean Village Hall

Present: Cllr. C Bates (arrived 7.15pm), Cllr. K Burgin (Chair), Cllr. K Clarke,
 Cllr. A Munday (Vice-Chair), Cllr. S Weeks (left at 7.45pm)

Jacky Haseman (Community Warden) left at 7.45pm

Members noted that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting will be taken as read.

	Agenda Item	
1	<u>Apologies for absence</u> Were received and accepted from Cllr. Hammock. Cllr. Weeks advised that that she would have to leave the meeting early.	
2	<u>Declarations of interest</u> 2.1 There were no updates to the Register of Interests 2.2 There were no declarations of interest against an agenda item.	
3.	<u>Minutes</u> 3.1 To APPROVE the Minutes of the Council Meeting held on Monday 9 th May 2022 that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council. RESOLVED: <i>That the Minutes of the Parish Council held on 9th May 2022 be approved and adopted as a true record</i> 3.2 Annual Parish Council Meeting The Minutes of the above meeting were noted (they will be approved at the APCM in 2023).	
4	<u>Matters Arising</u> 4.1 It was NOTED that following the representation from members of the Public at the April meeting, the matter has been passed to DBC. 4.2. Matters arising from the Annual Parish Council Meeting 4.2.1 Terms of Reference for the HR Committee RESOLVED: <i>That the Terms of Reference for the HR Committee be approved.</i>	

	<p>4.2.2 Appointment of 4th person to the HR Committee</p> <p>RESOLVED: <i>That Cllr. Clarke be appointed the 4th member of the HR Committee</i></p> <p>4.3 Code of Conduct Training This has been rescheduled for Wednesday 15 June 2022 @ 6pm via Teams</p> <p>4.4 Co-Option to fill Casual Vacancy DBC have confirmed that no representations had been received from electors requesting an election and that the Parish Council may proceed with co-option to fill the current vacancy.</p> <p>RESOLVED; <i>That the Co-option process be implemented.</i></p>	
5	<p><u>Announcements from the Chair</u></p> <p>None</p>	
6	<p>7.15pm Cllr. Bates joined the meeting</p> <p><u>Community Rural Warden</u></p> <p>6.1 The Community Warden gave a verbal report to Council on her work in the Parish since the last meeting which included taking part in two litter picking sessions organised by Bean RA. Councillors were also advised that leaflets outlining the work of Community Wardens together with contact details were available for distribution.</p>	
7	<p><u>Correspondence</u></p> <p>The following correspondence was noted.</p> <ul style="list-style-type: none"> - The Rural Bulletin – 17, 24, 31 May 2022 - Bean School Summer Fair, 25 June 2022, 1-4pm - Update from KCC on National Bus Strategy programme 	
8	<p><u>KALC/SLCC/NALC</u></p> <p>8.1 NALC Chief Executive's Bulletin was noted.</p>	
9.	<p><u>Parish Forum</u></p> <p>Next meeting takes place on Tuesday 5th July at 7pm.</p>	
10	<p><u>GDPR</u></p> <p>No matters to consider at time of publication</p>	
11	<p><u>Ebbfleet Development Corporation /Bean Triangle/ London Resort</u></p> <p>No matters to consider at time of publication</p> <p>7.45pm Cllr Weeks and the Community Warden left the meeting</p>	
12	<p><u>Consultations</u></p> <p>12.1 Kent Homeless Connect – Public Consultation Invitation The consultation is now open and will run for six weeks until 6 June.</p>	

	<p>To give your views on the proposal and find out more information, visit www.kent.gov.uk/homelessnessconsultation</p> <p>Hard copies or alternative formats of the documents are also available via alternativeformats@kent.gov.uk</p> <p>12.2 KCC bus funding reduction consultation Feedback is being analysed and will be presented in a consultation report, which will be published on the consultation webpage.</p> <p>12.3 Save Swanscombe Peninsula Campaign Alternative vision for Swanscombe Peninsula (surveyheart.com)</p>	
13	<p><u>Kent Police</u></p> <p>13.1 Ward reports for April and May were noted.</p> <p>13.2 The Clerk had been invited to attend North Kent's public engagement event held at Kent Police Headquarters in Northfleet on the 13th of June from 6pm until 8pm but was unable to attend as it clashed with the Parish Council Meeting.</p>	
14	<p><u>Planning</u></p> <p>The following were NOTED</p> <p>14.1 Weekly planning lists from DBC including Planning Decisions taken under delegated powers</p> <p>14.2 Weekly planning lists from EDC</p> <p>The following applications were considered.</p> <p>14.3 22/00546/FUL 5 Foxwood Erection of a first-floor extension No comments/observations</p> <p>14.4 22/00505/FUL 47 Drudgeon Way Erection of a single storey side extension and roof alterations No comments/observations</p> <p>The following was NOTED</p> <p>14.5 22/00561/LDC 34 Bramble Avenue Bean Kent DA2 8BP Application for a Lawful Development Certificate for proposed loft conversion with rear dormer window and roof lights in front roof slope and rear elevation door and window alterations</p> <p>The following application has been GRANTED</p> <p>14.6 22/00060/FUL 61 Page Close Conversion of garage into habitable rooms and single storey front extension with canopy to front</p>	

15	<p><u>Highways</u></p> <p>15.1 20mph speed limit in Bean No update</p> <p>15.2 Southfleet Road pedestrian crossing for access to Beacon Woods No update</p> <p>15.3 Junction of School Lane/Sandy Lane No update</p> <p>15.4 Report on Special Meeting with National Highways and Balfour Beatty held on 6th June 2022 at 7.15 pm with representatives from Bean Parish Council and members of Bean Residents Association. The meeting was chaired by Parish Council Chair. NH/BB advised attendees of the following The project is going according to plan, and they are reaching the final stages. There is now less workforce on site during the day. Work is ongoing at night still predominantly for the safety of the workforce, but also for traffic management purposes. A video was shown taken by a drone and showing the current layouts at Bean and Ebbsfleet. Drainage has been a big problem as the existing pipework is very old and fragile, so works around this pipe network has been slow. Signalisation of Ightham roundabout is the next big step, followed by landscaping including hard landscaping for Hope Cottages and meadow grass planned for Hope roundabout. Aesthetic improvements are also planned outside the Merry Chest and Forestral's. NH have now decided not to light the underpass in Sandy Lane as bats fly through it. This is something that has recently been decided and advice is still being sought.</p> <p>Following the presentation by NH/BB there was a question-and-answer session which is noted in a supporting document.</p>	
16	<p><u>Environmental Issues</u></p> <p>No matters to consider at time of publication.</p>	
17	<p><u>Footpaths</u></p> <p>17.1 DR20 DBC have advised that following the report from this Council of effluent on the footpath that they are pursuing this matter with their legal department.</p> <p>17.2 DR 23 (High Street- School Lane) The footpath has been strimmed.</p>	
18	<p><u>Beacon Woods</u></p> <p>18.1 HE Landscaping project in Beacon Woods The following works are still to be completed.</p> <ul style="list-style-type: none"> - You are here boards - Information ladders on opening time - Edging to the car-parks 	

	<p>18.2 FoBW The Clerk is working with Cllr. Clarke on an updated Management Proposal for presentation to Council at the July meeting.</p> <p>18.3 Repairs to pathways The Clerk has written to the contractor who laid the new pathway on behalf of Balfour Beatty and is awaiting a response.</p>	
19	<p><u>Recreation Facilities</u></p> <p>19.1 Play Place The above provision continues on Monday evenings and is very well attended.</p> <p>19.2 Damage to safety surfacing Clerk is arranging for repairs to be undertaken.</p> <p>19.3 Arrangements for opening and closing the park were noted.</p>	
20	<p><u>Bean Village Hall</u></p> <p>20.1 Flag Flying Policy and Schedule Deferred to July meeting</p> <p>20.2 Kent Day – 26 May According to the Association of British Counties May 26 is the feast day of Saint Augustine of Canterbury, the first Archbishop of Canterbury who is considered a founder of the English Church. It is widely regarded as the unofficial county day of Kent. This May businesses and organisations in Kent have been encouraged to support this County Day and to fly the County Flag, the Flag of Kent. It features the white horse of Kent on a red background, a theme used in several other Kent related coats of arms and logos or symbols. It is sometimes referred to as the Invicta Flag or Invicta Flag of Kent, after the motto of Kent, Invicta.</p> <p><i>RESOLVED</i> That a County Flag be purchased and a cost +/- £50 + VAT</p>	
21	<p><u>Allotment Association</u> No matters to consider at date of publication</p>	
22	<p><u>Residents' Association</u></p> <p>22.1 To note that no meeting took place in June</p>	
23	<p><u>Community Bus</u></p> <p>23.1 Update on the request for volunteer drivers. A request for volunteer drivers had been posted on the Parish notice board on Facebook but no volunteers had come forward. The Clerk will re-advertise.</p>	
24	<p><u>Spirit's Rest</u></p> <p>- A number of foxes, one dog and two cats have been poisoned by rat poison at the top end of the village.</p>	

	<ul style="list-style-type: none">- The opening of the Memorial Garden was very well attended and thanks to those who kindly made donations on the day.- Local Scout troops are visiting the centre for nature walks, etc.- The fox cub season has started and the centre is working closely with the Fox Project.- A Community Day with Dartford Borough Council has been arranged.															
25	<p><u>Finance</u></p> <p>25.1 Bank and Scribe reports up to 30 May 2022 The following were noted</p> <ul style="list-style-type: none">- Co-op Bank transactions on all accounts 1 – 30 May 2022- Bank reconciliation on all accounts- Monthly breakdown of receipts and payments- Net position by cost centre and code- Receipts and payments forecast- Summary of receipts and payments all cost centres and codes- Cost centre year comparisons <p>25.2 Balance as at 30 May 2022 on all accounts <u>Bean Parish Council</u></p> <table><tr><td>Reserve Account</td><td>6485.79</td></tr><tr><td>Current Account (No. 1 account)</td><td>5508.55</td></tr><tr><td>Petty Cash</td><td>46.49</td></tr><tr><td>TOTAL</td><td>12,040.83</td></tr></table> <p><u>Bean Village Hall</u></p> <table><tr><td>Current Account (No. 2 account)</td><td>18628.43</td></tr><tr><td>Petty Cash</td><td>16.37</td></tr><tr><td>TOTAL</td><td>18,644.80</td></tr></table> <p>25.3 Insurance The policy via Gallaghers has been canceled and rebate awaited.</p> <p>25.4 Internal Auditor’s Report - May 2022 Was received and noted.</p> <p>25.6 <u>2021-2022 Accounts</u></p> <p>25.6.1 Financial Year 2020-2021 The following documents had beencirculated. Balance sheet Fixed assets report Income and Expenditure Account Summary of Income & Expenditure All Cost Centre and Codes</p> <p>25.6.2 Financial Year 2020-2021 – Annual Governance and Accountability Return 2020/21 Part 3</p> <p>25.6.2.1 Annual Internal Audit Report 2021-22 It was NOTED that this has been completed by our Internal Auditor and dated 26 May 2022.</p>	Reserve Account	6485.79	Current Account (No. 1 account)	5508.55	Petty Cash	46.49	TOTAL	12,040.83	Current Account (No. 2 account)	18628.43	Petty Cash	16.37	TOTAL	18,644.80	
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	<p>25.6.2.2 Section 1 – Annual Governance Statement 2021/22 Was completed, approved and signed.</p> <p>25.6.2.3 Section 2 – Accounting Statement 2021/22 Refer also Reconciliation between Box 7 and Box 8 Was approved and signed</p>	
26	<p><u>Items of interest</u></p> <p>26.1 Chair's Items - None</p> <p>26.2 Borough Councillor's Items – None</p> <p>26.3 Members' Items – Cllr. Weeks attended the Elders Forum chaired by Cllr. Thurlow</p> <p>26.4 Clerk's Items – The Clerk advised that the Parish Handyman will be retiring at the end of August.</p>	

There being no further business the Chair closed the meeting at 9.20pm

Chair..... Date