

## BEAN PARISH COUNCIL

**MINUTES**  
**BEAN PARISH COUNCIL**  
**Monday 12<sup>th</sup> October 2020 at 7.00 pm**  
**Via MS Teams**

**Present:** Cllr K Burgin, Cllr A Munday, Cllr S Weeks

**Apologies:** Cllr C Bates, Cllr D Hammock, Cllr K Impiazzi, Cllr D Wood

**Members noted that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting will be taken as read.**

|    | Agenda Item  |  |
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| 1  | <p><b><u>Apologies for absence</u></b><br/>           Were received and accepted from Cllr C Bates, Cllr D Hammock, Cllr K Impiazzi and Cllr D Wood</p>  |  |
| 2  | <p><b><u>Declarations of interest pertaining to this agenda</u></b><br/>           Cllr. Munday declared an interest in Item 14.5 of the agenda. Cllr. Munday is a Governor at Bean Primary School.</p>  |  |
| 3. | <p><b><u>Minutes</u></b><br/> <b>3.1</b> Minutes of the Council Meeting held via MS Teams on Monday 10<sup>th</sup> August 2020 that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council.</p> <p><b><i>RESOLVED:</i></b><br/> <b><i>That the Minutes of the Parish Council held on 10<sup>th</sup> August 2020 be approved and adopted as a true record</i></b></p>   |  |
| 4  | <p><b><u>Matters Arising</u></b><br/> <b>4.1</b> A camera, linked to the defibrillator, to monitor access to the cabinet has been installed at the shop. The insurance company has been advised of this addition. The Chair and Clerk have access to footage.</p>  |  |
| 5  | <p><b><u>Announcements from the Chair</u></b><br/> <b>5.1 Remembrance Day arrangements</b><br/>           Members discussed the logistics of arranging a Remembrance Day ceremony at the Bean Memorial in accordance with the COVID-19 social distance guidelines</p> <p><b><i>RESOLVED:</i></b><br/> <b><i>That with sadness Bean Parish Council has taken the difficult decision to cancel the Remembrance Day service at Bean Memorial for 2020. After thoroughly reviewing the most recent Government guidance</i></b></p> |  |

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|    | <p><i>around Covid-19, the Council felt that they were unable to host this event and ensure that social distancing was maintained.</i></p> <p>Residents will be invited, to lay their wreaths, should they wish, either on Sunday 8<sup>th</sup> November or Wednesday 11<sup>th</sup> November at their convenience.</p>  |  |
| 6  | <p><b><u>Community Rural Warden</u></b><br/>No matters to consider</p>   |  |
| 7  | <p><b><u>Correspondence</u></b><br/> <b>7.1</b> It was NOTED that the Chair of Sutton-at-Hone &amp; Hawley Parish Council has resigned.<br/> <b>7.2 EM Lawshare Webinar - Dealing with Investigations and Code of Conduct matters; Including matters involving Parish Councils - 26 November 2020.</b> The Clerk will be attending this webinar.<br/> <b>7.3</b> Fields in Trust email bulletin for September<br/> <b>7.4</b> The Rural Bulletin - 29 September 2020</p>   |  |
| 8  | <p><b><u>KALC/SLCC/NALC</u></b><br/> All information received from the above relating to COVID-19 and other urgent matters have been forwarded to Councillors on receipt.<br/> <b>8.1</b> September KALC newsletter was received and noted<br/> <b>8.2</b> Councillors noted registration information for logging into Member's Area on the KALC website.</p>  |  |
| 9  | <p><b><u>Parish Forum</u></b><br/> All meetings cancelled until further notice. There was discussion on holding a virtual meeting on 6<sup>th</sup> October but this was cancelled due to lack of sufficient substantive business for consideration by the Forum.</p>  |  |
| 10 | <p><b><u>GDPR</u></b><br/> No matters to consider.</p>   |  |
| 11 | <p><b><u>Ebbsfleet Development Corporation /Bean Triangle/ London Resort</u></b><br/> <b>11.1 London Resort</b><br/> Members noted the presentation given to CLG members on 3 September 2020</p>   |  |
| 12 | <p><b><u>Consultations</u></b><br/> <b>12.1 Model Code of Conduct</b><br/> The Clerk advised that there had been a huge response to the Local Government Association (LGA) <a href="#">consultation</a> on a new <a href="#">model member code of conduct</a> with many respondents lamenting that in their opinion the current sanctions available to local authorities are insufficient and have, in some cases, led to continuing poor behaviour by Councillors resulting in the bullying and harassment of individuals, especially Clerks and council employees. Although NALC are in agreement with the opinion, it should be noted that any change to the Code at this stage would only be minor changes to the wording as the Code itself may only be changed by Government legislation and some sceptics consider that it seems unlikely that the Government will take a firm stance on legislation that would affect MPs behaviour as well.</p> |  |

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| 13 | <p><b><u>Kent Police</u></b><br/>No matters to consider</p>  |  |
| 14 | <p><b><u>Planning</u></b><br/><b>The following were noted.</b></p> <p><b>14.1</b> Weekly planning lists from DBC</p> <p><b>14.2</b> Weekly planning lists from EDC</p> <p><b>14.3 19/00191/ENF</b><br/>The breach of planning control alleged, without planning permission, the material change of use of land from agriculture to use of the land as a Travelling Showpeople site for the stationing of caravans/mobile homes for the purposes of human habitation by Travelling Showpeople and family and storage of items connected with the Travelling Showpeople’s commercial enterprise.<br/>Dated 13<sup>th</sup> August 2020<br/>An appeal has been lodged</p> <p><b>14.3 20/00509/FUL</b><br/>Black Horse Cottage, High Street, Bean<br/>At date of publication of this agenda no decision has been made on this application.</p> <p><b>14.4 20/00797/FUL</b><br/>Land adjacent Adjacent 31 School Lane<br/>Erection of a 1 bed dwelling with associated parking and landscaping<br/>At date of publication of this agenda no decision has been made on this application.</p> <p>Members discussed</p> <p><b>14.5 KCC/DA/0192/2020</b><br/>Bean Primary School, School Lane, Bean, Dartford, Kent, DA2 8AW<br/>Erection of 2no. barrel vault free standing canopies to front elevation<br/>Classrooms.<br/><a href="https://www.kentplanningapplications.co.uk/Planning/Display/KCC/DA/0192/2020?cuuid=0F5A3175-D179-4131-ACDD-8B67409CAAF">https://www.kentplanningapplications.co.uk/Planning/Display/KCC/DA/0192/2020?cuuid=0F5A3175-D179-4131-ACDD-8B67409CAAF</a></p> <p>Members had no comments to make and fully supported the application.</p> <p>The following applications have been GRANTED</p> <p><b>14.6 DA/20/00841/FUL</b><br/>58 Page Close Bean Kent DA2 8BX<br/>Erection of a single storey rear/side extension</p> <p><b>14.7 DA/20/00093/FUL</b><br/>1 Bean Hill Cottages Southfleet Road Bean Kent<br/>Erection of two storey side and rear extension with canopy over re-located front entrance</p> |  |
| 15 | <p><b><u>Highways</u></b></p> <p><b>15.1 A2 Bean Junction Improvements – vegetation clearance</b><br/>The following has been received from Balfour Beatty<br/><i>Vegetation works, these works are now due to start on Monday 12<sup>th</sup></i></p>  |  |

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|    | <p><i>October. These works are required prior to the new bridge that will be installed and the widening of the new slip road. The work is due to be completed by 30th October and will take place during both day and night shifts, with lane closures installed for the safety of both our workforce and the road users. We will also be carrying out investigations on Bean South Abutment, which is the wall of the A2 bridge on the London Bound carriageway, from Monday 12th October. This will involve removing some of the existing panels using breakers.</i></p> <p><i>These works will inevitably create some noise. Whilst we will do our best to carry out these works during day-time, some work will need to take place on nights. We will carry out any noisy activities at the beginning of the shift so as to minimise any disruption to local residents.</i></p>   |  |
| 16 | <p><b><u>Environmental Issue</u></b><br/>No matters to consider.</p>  |  |
| 17 | <p><b><u>Footpaths</u></b></p> <p><b>17.1 DR23</b></p> <p>A member of the public informed the office that on Sunday 4<sup>th</sup> October at approximately 4.30 pm an ivy laden tree fell across the footpath approximately 15 metres from the junction with the High Street completely blocking access. The PROW has been informed and in is receipt of photos and has spoken to the landowner. The tree has now been removed.</p> <p><b>17.2 Stile at crossroads of DR24 and DR25</b></p> <p>The stile has fallen into disrepair and together with the damaged metal gate to the field this has facilitated the escape of horses from the field, down the track and onto School Lane. The upkeep of the stile is the responsibility of the landowner and the PROW is in contact with him. The Parish Handyman has inspected the work and could carry out the repairs and we have advised the PROW of the costs involved. The PROW agreed speak to the landowner advising that the Parish Council was willing to undertake the repairs subject to payment being received in advance. Payment was received from the horses' owner and the repairs were made on 12<sup>th</sup> October 2020.</p> |  |
| 18 | <p><b><u>Beacon Woods</u></b></p> <p><b>18.1 Tarmac/ Lafarge Lease</b></p> <p>A visit to Beacon Woods has been arranged with the representative of Tarmac on Wednesday 4<sup>th</sup> November at 10.30 am. Should the weather be too inclement the visit will be postponed until 10.30 am on Thursday 12<sup>th</sup> November. The Clerk and Cllr. Munday will be representing BPC.</p> <p><b>18.2 Cannabis laced brownies left in car park.</b></p> <p>The Council was contacted on Wednesday 30<sup>th</sup> September 2020 by a dog owner who had visited the woods earlier that afternoon and her dog had found and eaten a 'brownie' which the dog had found in the carpark. The owner thought nothing of it until she got her dog home when it became disorientated, noise and touch sensitive and finally collapsed. She rushed the dog to the vet where it had its stomach pumped and the vet confirmed that the brownie the dog had eaten contained cannabis</p>   |  |

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|    | <p>(apparently the smell was so strong there was no doubt about its contents). The owner was concerned that there might have been other brownies left so the Clerk visited the car-park at 6.00pm and found and removed a brownie which was destroyed.</p> <p><b>18.3 Theft from Vehicle</b><br/>On Sunday 20th at 1230 a handbag was stolen, by smashing the rear window, from a car parked in the car-park. Police have been informed and crime number obtained.</p> <p><b>18.4 Quad Bikes in woods</b><br/>On two consecutive weekends in September quad bikes have been seen in the woods and then exiting onto Southfleet Road and continuing on to Darenth. Photos have been taken and passed to the Police who have provided us with posters regarding nuisance motorcycles which are now displayed in the car-park.</p> <p><b>18.5 Banking opposite Bean shop</b><br/>An ivy clad tree has fallen down landing behind the telephone pole at the end of the lay-by nearest to Beanhill Cottages. The woods are due for an annual tree inspection and the clerk has asked the consultant to submit a cost for removing the tree and to include the inspection of the trees on the fence line within his report.</p>  |  |
| 19 | <p><b><u>Recreation Facilities</u></b><br/>No matters to consider.</p>   |  |
| 20 | <p><b><u>Bean Village Hall</u></b></p> <p><b>20.1 Leak in roof above kitchen – update</b><br/>Following the repairs to the roof carried out by KS Malham with material supplied by Rainfast on 12<sup>th</sup> August there have been no further leaks. The Clerk is endeavouring to arrange a site visit by both Rainfast and the product manufacturer to discuss the current condition of the roof.</p> <p><b>20.2 Re-opening of Hall</b><br/>Jumping Beans returned to the hall on 1<sup>st</sup> September.<br/>Dance Fever returned to the hall on 8<sup>th</sup> September<br/>Yoga returned to the hall on 3<sup>rd</sup> October<br/>All users have read and where applicable signed and returned:</p> <ul style="list-style-type: none"> <li>- New contracts</li> <li>- Regular Terms and Conditions of Hire</li> <li>- Special Conditions of Hire under COVID-19</li> <li>- Risk Assessment for Hirers during COVID-19</li> <li>- Cleaning checklist for hirers during COVID-19</li> <li>- Bean Village Hall Fire and Emergency Evacuation Plan</li> <li>- Bean Village Hall Fire Procedures</li> </ul> <p>All relevant signage has been produced for both inside and outside the hall and a QR Code sign is on display at both the main entrance and the left-hand side entrance.<br/>New lights have been installed to illuminate the side entrances.<br/>Caretaker has not reported any problems.</p> |  |

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|                                 | <p><b>20.3 Emergency Planning</b><br/>DBC have confirmed that Bean Village Hall is not listed as part of DBC Rest Centre directory for emergencies as they have a sufficient number of rest centres to utilise in response to an emergency.</p> <p><b>20.4 Private Hire of the hall</b><br/>The Clerk reported that she had received a number of enquiries to hire the hall for private functions and has advised them that the Council was not accepting any bookings at the present time and that the situation will be reviewed in the new year. A booking that was made at the beginning of the year for a date in December has been refunded.</p>   |                 |           |                                 |           |            |       |              |                  |                                 |           |            |        |              |                  |  |
| 21                              | <p><b><u>Allotment Association</u></b><br/>No matters to consider</p>  |                 |           |                                 |           |            |       |              |                  |                                 |           |            |        |              |                  |  |
| 22                              | <p><b><u>Residents' Association</u></b><br/>It was noted that all face to face meetings have been cancelled until further notice</p>   |                 |           |                                 |           |            |       |              |                  |                                 |           |            |        |              |                  |  |
| 23                              | <p><b><u>Spirit's Rest</u></b><br/>Has now been relocated to Binnie Road, Dartford DA1 5RQ, opposite Ruby Tuesday Drive.</p>   |                 |           |                                 |           |            |       |              |                  |                                 |           |            |        |              |                  |  |
| 24                              | <p><b><u>Finance</u></b></p> <p><b>24.1 Scribe reports up to 30 September 2020</b><br/>Members received and noted the following<br/>Bank reconciliations for August and September 2020<br/>Detailed expenditure<br/>Detailed receipts<br/>Nett position by cost centre<br/>Summary of receipts and payments<br/>Summary report</p> <p><b>24.2 Balance as at 30 September 2020 on all accounts</b><br/><b><u>Bean Parish Council</u></b></p> <table border="1" data-bbox="331 1496 1209 1653"> <tr> <td>Reserve Account</td> <td>20,848.16</td> </tr> <tr> <td>Current Account (No. 1 account)</td> <td>18,322.16</td> </tr> <tr> <td>Petty Cash</td> <td>75.49</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>39,245.81</b></td> </tr> </table> <p><b><u>Bean Village Hall</u></b></p> <table border="1" data-bbox="331 1760 1209 1877"> <tr> <td>Current Account (No. 2 account)</td> <td>11,157.61</td> </tr> <tr> <td>Petty Cash</td> <td>170.42</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>11,328.03</b></td> </tr> </table> <p><b>24.3 Capacity Building Fund</b><br/>Members discussed if the Council wished to submit an application for continuing the Parish Handyman Scheme and the following resolution was unanimously agreed.</p> | Reserve Account | 20,848.16 | Current Account (No. 1 account) | 18,322.16 | Petty Cash | 75.49 | <b>TOTAL</b> | <b>39,245.81</b> | Current Account (No. 2 account) | 11,157.61 | Petty Cash | 170.42 | <b>TOTAL</b> | <b>11,328.03</b> |  |
| Reserve Account                 | 20,848.16  |                 |           |                                 |           |            |       |              |                  |                                 |           |            |        |              |                  |  |
| Current Account (No. 1 account) | 18,322.16  |                 |           |                                 |           |            |       |              |                  |                                 |           |            |        |              |                  |  |
| Petty Cash                      | 75.49  |                 |           |                                 |           |            |       |              |                  |                                 |           |            |        |              |                  |  |
| <b>TOTAL</b>                    | <b>39,245.81</b>   |                 |           |                                 |           |            |       |              |                  |                                 |           |            |        |              |                  |  |
| Current Account (No. 2 account) | 11,157.61  |                 |           |                                 |           |            |       |              |                  |                                 |           |            |        |              |                  |  |
| Petty Cash                      | 170.42   |                 |           |                                 |           |            |       |              |                  |                                 |           |            |        |              |                  |  |
| <b>TOTAL</b>                    | <b>11,328.03</b>   |                 |           |                                 |           |            |       |              |                  |                                 |           |            |        |              |                  |  |

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|    | <p><b>RESOLVED:</b><br/> <i>That, Bean Parish Council wished to continue with the Parish Handyman Scheme and, should they also resolve to, will submit a joint application to the Capacity Building Fund with Sutton-at-Hone &amp; Hawley PC and Darenth PC.</i></p> <p><b>24.4 Debit Cards</b><br/> Have been received for use 1) Parish Account no 1 and 2) Parish Account no 2 Bean Village Hall Account.<br/> Members expressed concern about using the cards for online purchases and requested that the Clerk investigate the setting up of a PayPal account for online purchasing and that the cards only be used for face to face purchases.</p> <p><b>24.5 Clerk Salary</b><br/> Confidential item</p> |  |
| 25 | <p><b><u>Items of interest</u></b><br/> <b>25.1 Members Items</b><br/> Concern was expressed about the use of Ebbsfleet car parks as a lorry park after Brexit as it could result in an increase in traffic on local roads. The clerk was asked to liaise with Highways about the possibility of installing clearer signage outside Hope Cottages stating ‘No HGVs past this point’</p>   |  |

There being no further business to be discussed, the Chair closed the public part of the meeting at 8.20 pm and the Clerk left the meeting.

Chair..... Date.....