

**MINUTES**  
**BEAN PARISH COUNCIL**  
**Monday 10<sup>th</sup> June 2019 at 7.00 pm at**  
**Bean Village Hall**

Members noted that the guillotine would be in operation and that the meeting would close before 9.00 pm.

Members noted that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting would be taken as read. Prior to the Meeting the Chair drew attention to the protocol regarding the audio and visual recording of the Meeting or of any part thereof.

**Present:** Cllr. C Bates, Cllr. K Burgin, Cllr S Weeks, Cllr. D Wood.

**Apologies:** Cllr. D Hammock, Cllr. K Impiazzi, Cllr. A Munday

Two members of the public and Community Warden (left after item 5) were also present.

	<b>Agenda Item</b>	
<b>1.</b>	<b><u>Apologies for absence</u></b> Were received and accepted from Cllr. Hammock who is attending DBC Cabinet Cllrs Impiazzi and Munday.	
<b>2.</b>	<b><u>Declaration of Pecuniary Interests pertaining to this agenda</u></b> Cllr. Bates declared an interest in item 8.1.	
<b>3.</b>	<b><u>Minutes</u></b> Minutes of the Council Meeting held on Monday 13 <sup>th</sup> May 2019 that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council.  <b>RESOLVED:</b> <b>That the Minutes of the Parish Council held on 13<sup>th</sup> May 2019 be approved and adopted as a true record.</b>	
<b>4.</b>	<b><u>Matters Arising</u></b> There were no matters arising from the Minutes not covered elsewhere on the Agenda.	
<b>5.</b>	<b><u>Community Warden</u></b> <ul style="list-style-type: none"> <li>- Reported on meeting with professional dog walking company involved in the incident in Beacon Woods in May. The CW walked with the walker and 6 dogs, all of whom were off lead and under control responding immediately to recall. The dog involved in the May incident is no longer walked by the company.</li> <li>- CW contact details to be displayed on Parish Council notice board.</li> <li>- Motor bikes in Beacon Woods have been seen early in the morning and late afternoon at weekends. It is thought access is via pedestrian entrance</li> </ul>	^^

	<p>opposite School Lane. It was agreed that the Clerk would bring this to the attention of FoBW and obtain prices for the installation of kissing gates at this entrance. Access from Shellbank to be checked and addressed if necessary.</p> <ul style="list-style-type: none"> <li>- In view of the above the CW suggested that the Parish Council might consider asking the local police patrols to drive in and out of the car-park when passing along Southfleet Road as their intermittent presence may deter the bikers.</li> </ul> <p>The Chair thanked the CW for his report and the CW left the meeting.</p>	
6.	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>- Request from Citizens Advice in Dartford for a donation. Members noted that 17 residents from Bean had benefitted from advice and help from the CA in the last 12 months.</li> </ul> <p><b>RESOLVED</b>  <b>That a donation of £150 be made to Citizens Advice North &amp; West Kent.</b></p> <ul style="list-style-type: none"> <li>- Kent Minerals and Waste Local Plan was NOTED.  Kent Mineral Sites Plan, Kent Minerals and Waste Local Plan 2013-30 Early Partial Review, Submission Statement and Availability of Submitted Documents is available to view at Dartford Library, Central Park, Market Street, Dartford DA1 1EU</li> <li>- It was NOTED Kent County Council, have, from Monday 3<sup>rd</sup> June 2019, commenced their charging for the disposal of non-household waste materials (soil, rubble, hardcore and plasterboard) at all 18 Kent Household Waste Recycling Centres. Members still consider that this will result in an increase in fly-tipping south of the A2, especially in the Bean and Southfleet areas.</li> <li>- Community Forum was held on Thursday 23<sup>rd</sup> May Bluewater Management Suite, 6-8pm</li> <li>- The Rural Bulletin - 21 May 2019</li> <li>- The Rural Bulletin – 4 June 2019</li> <li>- Bean School Fayre, 15<sup>th</sup> June 2019 12-3</li> </ul>	
7.	<p><b><u>KALC/SLCC/NALC</u></b>  No matters to consider at date of publication</p>	
8.	<p><b><u>Borough &amp; Parish Forum</u></b></p> <p><b>8.1</b> The response from KCC and Kent Police to the Council’s concerns regarding the safety of Community Wardens was NOTED. In view of the response it was agreed that no further action would be taken by the Council regarding this matter.</p>	
9.	<p><b><u>Consultations/Training</u></b></p> <p><b>9.1 A2 Trunk Road (Bean and Ebbsfleet Junction Improvements) (Slip roads and Roundabouts) Order 20</b>  <b>The Highways England (A2 Trunk Road Bean and Ebbsfleet Junction Improvements) (Side Roads) Order 2019</b>  <b>The Highways England (A2 Trunk Road Bean and Ebbsfleet Junction Improvements) Compulsory Purchase Order 2019</b>  It was NOTED that Cllrs Hammock and Munday met with the Clerk to</p>	

	<p>consider the Council's observations to Highways England's response of 15 May to the Council's formal objection to the above, which was sent to HE on 8<sup>th</sup> June 2019.</p> <p><b>9.2 Government response to consultation on Planning Reform: Supporting the high street and increasing the delivery of new homes</b> can be found <a href="https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/799220/Government_Response_to_Planning_Reform_Consultation.pdf">https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/799220/Government_Response_to_Planning_Reform_Consultation.pdf</a></p> <p><b>9.3 Environment Agency Consultation - Draft National Flood and Coastal Erosion Risk Management Strategy for England - deadline 4 July</b> <a href="https://consult.environment-agency.gov.uk/fcrm/national-strategy-public/">https://consult.environment-agency.gov.uk/fcrm/national-strategy-public/</a></p>	
<b>10.</b>	<p><b><u>GDPR</u></b> No matters to consider at date of publication</p>	
<b>11.</b>	<p><b><u>Kent Police</u></b></p> <p><b>11.1</b> APRIL Crime Figures – the crime figures supplied by PCSO and the figures supplied by Kent Police website were NOTED. <b>RESOLVED</b> <b>To query with Dartford CSU the discrepancy between the April crime figures supplied by PCSO and the figures published by Kent Police on their website.</b></p> <p><b>11.2</b> MAY Crime Figures – the crime figures supplied by PCSO were NOTED.</p> <p><b>11.3</b> CRAG Report 10 May 2019 was NOTED. Members commented that there appears to be no Rural, Wildlife, Heritage or Environmental Crime in north west Kent with the exception of the theft of goose eggs in the vicinity of Bluewater.</p>	
<b>12.</b>	<p><b><u>Planning</u></b> The following were NOTED</p> <p><b>12.1</b> Weekly planning list from DBC</p> <p><b>12.2</b> Weekly planning list from EDC</p> <p><b>12.3</b> Members CONSIDERED <b>18/01669/FUL</b> – revised application Adjacent 31 School Lane <a href="https://publicaccess.dartford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=PKLBIZBQJ KI00">https://publicaccess.dartford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=PKLBIZBQJ KI00</a></p> <p>The following observations were made:</p> <ol style="list-style-type: none"> <li>1) There is no direct access to the road and residents would have to use the entrance to the adjacent property No 31 to access the property.</li> <li>2) It was NOTED that when the original developer wanted to add a side extension to No. 31 it was changed to a rear extension as they did not want to remove the trees on the boundary. This revision was approved by DBC on 3<sup>rd</sup> April 2017.</li> </ol>	
<b>13.</b>	<p><b><u>Ebbsfleet Development Corporation/Eastern Quarry</u></b> No matters to consider at date of publication</p>	

14.	<p><b><u>Highways</u></b></p> <p><b>14.1</b> Temporary Road Closure – B260 Longfield Road, Longfield – from 15 June – 16 June 2019 between 01.00hrs and 23.59hrs The road will be closed at the railway bridge.</p> <p><b>14.2</b> Temporary Road Closure – A225 Hawley Road, Hawley – 6 &amp; 7 July and 13 &amp; 14 July 2019 for up to 2 days The road will be closed between numbers 163 and 175. The alternative route is via Parsonage Lane, Darenth Hill, B260 Green Street Green Road, A225 Princes Road/Lowfield Street and vice versa</p>	
15.	<p><b><u>Environmental Issues</u></b></p> <p><b>15.1</b> KCC Drainage are planning to carry out the further works on High St and Beacon Drive drainage and waste. This work was attempted in May but unfortunately despite putting out cones a number of residents did not move their vehicles making it impossible to carry out the works. A new date will be set and a leaflet drop to all nearby houses will be made advising them of the need to remove vehicles. Clerk to seek confirmation if the soakaways on the banking opposite Bean Shop have been emptied.</p>	Clerk
16.	<p><b><u>Footpaths</u></b></p> <p><b>16.1 DR22</b> DBC received a TPO assessment on 17<sup>th</sup> May 2019 for the protection of the Oak trees along DR22. An officer will visit the site and take some photos and then start the formal process of drawing up the TPO. This process will take approximately 3 weeks. The trees will then have immediate protection under a provisional TPO and will then need to be formally confirmed by the Development Control Board before the expiration of 6 months.</p> <p><b>16.2 DR 23 and the Bean section of DR25</b> Were cut back by KCC at the end of May.</p>	
17.	<p><b><u>Beacon Woods</u></b></p> <p><b>17.1</b> The incident which took place on 14<sup>th</sup> May involving a dog walking company was NOTED.</p> <p><b>17.2</b> It has been pointed out that the section of land immediately in front of where Alison’s bench is sited becomes water-logged and very muddy during wet months and it was suggested that rubber matting could be installed in front of the bench to alleviate this. Clerk to contact FoBW to progress this.</p>	Clerk
18.	<p><b><u>Recreation Facilities</u></b></p> <p>Further to the Operation Inspection Report discussed at the May meeting the Clerk confirmed the following:</p> <ul style="list-style-type: none"> <li>- The weld has been repaired</li> <li>- Painting of rusted areas on equipment will take place in July</li> <li>- Plastic stick-on instructions for the keep-fit equipment have been received and will be installed.</li> </ul>	
19.	<p><b><u>Bean Village Hall</u></b></p> <p><b>19.1</b> Minutes of the hall sub-committee meeting held on 3<sup>rd</sup> June 2019 were</p>	

	<p>received and discussed</p> <p><b>19.2</b> Further to the recommendations made by the Hall Committee the following was <b>RESOLVED</b></p> <p><b>19.2.1</b> That work planned to improve the front of the hall by refurbishing the grass area be deferred until Spring 2020.</p> <p><b>19.2.2</b> That any decision regarding the replacement of internal doors be deferred until the end of the financial year.</p> <p><b>19.2.3</b> That work commences on the refurbishment of the ladies toilets Tuesday 23<sup>rd</sup> July as per the agreed quotation.</p> <p><b>19.2.4</b> That an order be placed with Supplier 2 as detailed in the tender matrix for the supply and installation of 2 fire doors and internal lobby door and to approve that CIL money be used for this expenditure.</p> <p><b>19.2.5</b> That the sum of £3,000 be transferred from No. 1 account to the Hall account in the event of a cash flow problem. This money would be repaid into the No. 1 account before the end of the financial year.</p> <p><b>19.2.6</b> That the amount to be held in Petty Cash does not exceed £400.</p>															
20.	<p><b><u>Allotment Association</u></b> No matters to consider at date of publication.</p>															
21.	<p><b><u>Residents' Association</u></b></p> <p><b>21.1</b> Minutes of the meeting held on 29<sup>th</sup> April 2019 were received.</p> <p><b>21.2</b> Members received a report on meeting held on 3<sup>rd</sup> June 2019 and noted that Sgt. Sharp will be attending the meeting on 1<sup>st</sup> July.</p>															
22.	<p><b><u>Spirit's Rest</u></b> The following activities were noted:</p> <ul style="list-style-type: none"> <li>- Quiz Night, 22 June at White Swan (Ash)</li> <li>- Will be having a stall at the Ash Festival and Stone Fete</li> <li>- Working with re-locating fox cubs and badgers</li> <li>- Re-homing feral cats left in house.</li> <li>- Atkins have visited to carry out survey</li> <li>- Meeting with HE, KCC and DBC on 17<sup>th</sup> June to discuss future of Spirit's Rest</li> </ul>															
23.	<p><b><u>Finance</u></b></p> <p><b>23.1</b> Opening balance as per cash book excluding Petty Cash as at 14/5/2019</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Reserve Account</td> <td style="text-align: right;">16,108.86</td> </tr> <tr> <td>Current</td> <td style="text-align: right;"><u>20,759.33</u></td> </tr> <tr> <td></td> <td style="text-align: right;"><b>36,868.19</b></td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td><u>Income to 7<sup>th</sup> June 2019</u></td> <td></td> </tr> <tr> <td>CIL payment (13/5)</td> <td style="text-align: right;">4,720.52</td> </tr> <tr> <td><b>Balance</b></td> <td style="text-align: right;"><b>41,588.71</b></td> </tr> </table>	Reserve Account	16,108.86	Current	<u>20,759.33</u>		<b>36,868.19</b>	 		<u>Income to 7<sup>th</sup> June 2019</u>		CIL payment (13/5)	4,720.52	<b>Balance</b>	<b>41,588.71</b>	
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Expenditure to 7<sup>th</sup> June 2019

By BACS transfer

<b>Date</b>	<b>Payee</b>		<b>Amount</b>
24/5	Castle Water	Beacon Woods	1.73
24/5	SL Tree Care	DR22 (6-month work)	2851.20
24/5	Business Appt	Photocopier	32.64
6/6	Weed Manage	Japanese Knotweed	300.00
6/6	JC Wills	Internal Auditor	300.00
6/6	Admin costs	May 2019	664.75
		<b>TOTAL</b>	<b>4150.32</b>

**Balance as per cash book as at 7/6/2019** **37,438.39**

**23.2** The following items for payment were approved.

**23.2.1 By Cheque**

201628 Mrs Kirby, litter picking	41.32
201629 Mrs Becket, expenses Mar-Apr 19	53.95
	<b>95.27</b>

**23.2.2 By BACS**

No payments

**RESOLVED**

**That payments itemised in 23.2.1 totalling £95.27 be paid**

**Balance after above payments** **37,343.12**

**23.3 Hall Accounts as at 7<sup>th</sup> June 2019**

Balance No. 2 account	11,061.69
Petty Cash	23.10
	<b>11,084.79</b>

**RESOLVED**

**That the balance in No. 2 Account and Petty Cash of £11,084.79 is noted**

**23.4 2018/19 Accounts**

Were received and approved

**23.5 Internal Audit**

The Internal Audit was received and the comments of the Internal Auditor were noted.

**23.6 Statement of Internal Control  
Was received and APPROVED****23.7 Completion of AGAR Form****23.7.1 Completion of Section 1 – Annual Governance Statement**

It was NOTED that the Council must answer ‘no’ to question 4  
“We provided proper opportunity during the year for the  
exercise of electors’ rights in accordance with the requirements  
of the Accounts and Audit Regulations.”

	<p>As reported at the Council meeting held on 8 October 2018 the Council's approval of the 2017-18 accounts took place at the meeting held on 11 June 2018. The public rights period cannot commence until after approval of the AGAR, therefore the public rights period as published by the Council starting on 4 June 2018 was non-compliant with the Regulations.</p> <p>The Council NOTED that the Clerk had reported the non-compliance promptly at the October 2018 Council meeting and at that meeting the Council requested that the Clerk advise the Council of the date for the public rights period for the 2018/19 accounting period before presenting the Annual Governance Statement for approval.</p> <p>It was NOTED that the suggested dates for the public rights period for examination of the 2018/19 accounts is 17 June – 26 July 2019 with the latest possible dates that comply with the statutory requirements being Monday 1 July – Friday 9 August 2019.</p> <p><b>Section 1 was then duly completed and signed and it was duly noted that as the Annual Governance Statement had been approved on 10<sup>th</sup> June 2019 that the Council would be compliant with a public rights period for inspection of the 2018-19 accounts of 17 June – 26 July 2019</b></p> <p><b>23.7.2 Section 2 Accounting Statement 2018/19 Was completed and signed</b></p> <p><b>23.8 Capacity Building Fund</b> Members discussed the email from DBC dated 6<sup>th</sup> June 2019 which advised that DBC has approved the allocation of £40,000 in 2019/20 for Capacity Building Fund grants to parish and town councils. <b>RESOLVED</b> <b>That Bean Parish Council continues with the joint Parish Handyman Scheme currently funded by the Capacity Building Scheme and supports a joint application with SAH&amp;H and Darenth Parish Councils for funding of £6,000 per Council.</b></p>	
24.	<p><b><u>Items of interest</u></b></p> <p><b>24.1</b> Chairs Items – None  <b>24.2</b> Borough Councillor's Items - None  <b>24.3</b> Clerks Items - None  <b>24.4</b> Members Items  <b>24.1.1 Bean Memorial</b>  The following points were discussed  1) The removal of wreaths at the end of August and the school wreath returned to the school.  2) Remembrance Sunday service on 10<sup>th</sup> November  3) The inclusion of purple poppies in remembrance of all the animals killed in action</p>	

25.	<b><u>Questions from the Public</u></b> None	
26.	<b><u>Next Meeting</u></b> Will be held on Monday 8 <sup>th</sup> July 2019 at 7.00pm.	

There being no further business the Chair closed the meeting at 9pm.

Chair..... Date .....